

CITY OF BURNABY  
EXECUTIVE COMMITTEE OF COUNCIL

HIS WORSHIP, THE MAYOR  
AND COUNCILLORS

REPORT OF THE EXECUTIVE COMMITTEE OF COUNCIL

**RE: RENEWAL OF LEASE WITH BURNABY FAMILY LIFE INSTITUTE  
FOR COMMUNITY AMENITY SPACE AT 6140 McKERCHER AVENUE**

RECOMMENDATIONS:

1. THAT Council authorize staff to renew lease arrangements with Burnaby Family Life Institute for the City-owned community amenity space at 6140 McKercher Avenue, as outlined in Section 3.0, below.
2. THAT a copy of this report be forwarded to Ms. Jeanne Fike, Executive Director of Burnaby Family Life Institute.

**R E P O R T**

The Executive Committee of Council, at its 'Open' meeting held on 2006 March 20, received and adopted the *attached* report seeking approval to renew lease arrangements with Burnaby Family Life Institute for City-owned community amenity space at 6140 McKercher Avenue. BFLI uses the premises to provide residents of Burnaby with preventive community-based support services focusing on strengthening individuals and families.

Respectfully submitted,

Councillor P. Calendino  
Chair

Councillor N. Volkow  
Vice Chair

Councillor L. Rankin  
Member

COPY: - CITY MANAGER  
- DIRECTOR FINANCE  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES  
CHIEF LICENSE INSPECTOR  
CITY SOLICITOR

**TO:** CHAIR AND MEMBERS  
EXECUTIVE COMMITTEE OF COUNCIL

**DATE:** 2006 February 14

**FROM:** DIRECTOR PLANNING AND BUILDING

**FILE:** 1400 20  
*Reference: Burnaby Family Life*

**SUBJECT: RENEWAL OF LEASE WITH BURNABY FAMILY LIFE INSTITUTE  
FOR COMMUNITY AMENITY SPACE AT 6140 MCKERCHER AVENUE**

**PURPOSE:** To obtain Council approval to renew lease arrangements with Burnaby Family Life Institute for the City-owned community amenity space at 6140 McKercher Avenue.

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**RECOMMENDATIONS:**

1. **THAT** the Committee request Council to authorize staff to renew lease arrangements with Burnaby Family Life Institute for the City-owned community amenity space at 6140 McKercher Avenue, as outlined in Section 3.0, below.
2. **THAT** following Council approval, a copy of this report be forwarded to Ms. Jeanne Fike, Executive Director of Burnaby Family Life Institute.

**REPORT****1.0 BACKGROUND**

At its meeting of 2000 February 8, Council allocated the newly-constructed community amenity space at 6140 McKercher Avenue to Burnaby Family Life Institute (BFLI). The resultant Licence Agreement with BFLI provided the non-profit society with permission to occupy the premises for a term of five years (until December 2005) at an annual licence fee of \$1. As stipulated in the Licence Agreement, BFLI was to use the premises to provide residents of Burnaby with preventative, community-based support services focusing on strengthening individuals and families.

This report seeks approval to renew the Licence Agreement for a further five year period, under the same conditions.

To: Executive Committee of Council  
From: Director Planning and Building  
Re: Renewal of Lease with BFLI for Community  
Amenity Space at 6140 McKercher Avenue  
2006 February 14 ..... Page 2

## 2.0 BURNABY FAMILY LIFE INSTITUTE SERVICES AT 6140 MCKERCHER

In its request to renew the lease arrangements, BFLI reported to staff that its services at 6140 McKercher have been operating at capacity for some time. BFLI has been delivering a range of programs from the site, including those for immigrant and refugee families and for children who witness abuse, as well as infant development, family drop-in, and couples communication programs. BFLI proposes to continue to offer such services, should the Licence Agreement be renewed under the same conditions as the existing agreement.

## 3.0 CONCLUSION

Staff recommend that Council approve renewal of lease arrangements with Burnaby Family Life Institute for the City-owned community amenity space at 6140 McKercher on the following terms:

- that the society continue to offer Burnaby residents preventative, community-based support services focusing on strengthening individuals and families from the site;
- that the society pay the City an annual licence fee of \$1 for occupying the premises; and
- that the lease term be set at five years.

It is further recommended that a copy of this report be forwarded to Ms. Jeanne Fike, Executive Director of Burnaby Family Life Institute.



J.S. Belhouse, Director  
PLANNING AND BUILDING

JS:sla:jc

cc: City Manager  
Director Finance  
Director Parks, Recreation & Cultural Services  
City Solicitor  
Chief License Inspector

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