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**TO:** CITY MANAGER **DATE:** 2005 July 11  
**FROM:** DIRECTOR ENGINEERING **FILE:** 38000-40  
**SUBJECT:** ROAD CLOSURE REQUEST  
**PURPOSE:** To seek Council approval for a temporary road closure to facilitate a community event.

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**RECOMMENDATIONS:**

1. **THAT** Council approve the Edmonds City Fair Event as discussed in this report.
2. **THAT** the coordinator of this event, Donna Savoie of Eastburn Community Centre, 7435 Edmonds St, Burnaby BC, V3N 1B1, be sent a copy of this report.

**REPORT**

A request to use City streets for the “Edmonds City Fair” on Sunday, 2005 September 18, has been received from Donna Savoie of Eastburn Community Centre. Council approval is required by the Street & Traffic Bylaw.

Edmonds Town Centre Business & Community Association, Edmonds Lions Club, Burnaby Multicultural Society, City of Burnaby, Burnaby Public Library, Burnaby Fire Fighter’s Union, Burnaby NewsLeader, McDonalds, Save-On-Foods and other local merchants are organizing their second City Fair including “old fashioned” picnic at Richmond Park to celebrate multiculturalism and community in the Edmonds area on Sunday, 2005 September 18, between 12:00pm to 5:00pm. The event would require the closure of Humphries from Edmonds to Elwell from 11:00am to 5:00pm.

The “old fashioned” picnic at Richmond Park is going to include watermelon eating and corn husking contest, a corn roast with barbecued burgers and hot dogs, petting zoo, the “big steer”, entertainment by local groups, talent contest, a produce display, games such as three legged races and other such picnic activities. Name tag craft will include first names and street names, allowing people to more easily meet their neighbours. The event will celebrate community and the multicultural aspect of the Edmonds area.

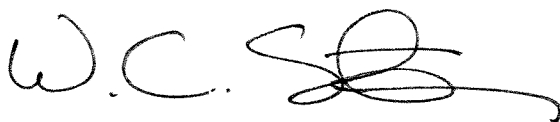
Invitations would be sent to residents within a 3 to 4 block radius of Richmond Park, using unaddressed mail delivery and notices to the area elementary schools.

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The organizers are aware that approval is subject to the following conditions:

1. That the event be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

As this is a City sponsored event, liability insurance is not required.



Craig Sinclair  
DIRECTOR ENGINEERING

SC:jb

Copied to: Director Finance  
RCMP-Traffic Division