

2005 FEBRUARY 17

TO: CITY MANAGER
FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES
SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR TAYLOR PARK ELEMENTARY SCHOOL

PURPOSE: To seek Council's authorization for the City to enter into an agreement with the Burnaby School District for contribution to the cost of the playground development at Taylor Park Elementary School.

RECOMMENDATION:

1. THAT authorization be given for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground development as detailed in the attached report.

REPORT

At its meeting of 2005 February 16, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein.



Kate Friars
DIRECTOR PARKS, RECREATION
AND CULTURAL SERVICES

tc

Attachment

F:\DATA\COUNCIL\PK- PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR TAYLOR PARK ELEMENTARY

cc. Director of Finance
City Solicitor

SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR TAYLOR PARK ELEMENTARY SCHOOL

RECOMMENDATIONS:

1. THAT approval be given to contribute \$3,000 from the 2005 Provisional Capitol Playground Development Budget for the development of the first phase of Taylor Park Elementary School Playground.
2. THAT a copy of this report be forwarded to Ms. Sheila MacTavish, Community School Coordinator for Taylor Park Elementary School.
3. THAT Council be requested to authorize the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground development as detailed in this report.

REPORT

Appearing under correspondence on this agenda is a letter from Ms. Sheila MacTavish, Community School Coordinator for Taylor Park Elementary School on behalf of their Parent Advisory Council (P.A.C.). The correspondence is requesting a grant of \$3,000 from the 2005 Provisional Capital Playground Development Budget for the purchase of play equipment for the first phase of a new playground on the school grounds. This is a follow-up to their initial correspondence that the Commission received 2005 January 19th (Attachment #1).

Staff confirmed that the development of a playground at Taylor Park will be done in phases and the cost breakdown for the first phase is:

Total cost for play equipment for Phase 1	\$ 7,600
Funds raised by Taylor Park School P.A.C.	<u>4,600</u>
Balance of funds needed	\$ 3,000

Approval has been received by the Burnaby School District to install the equipment in this calendar year. The cost for the installation will be covered by the Burnaby School District.

Taylor Park Elementary School meets the guidelines for the School Playground funding criteria. (Attachment #2) Sufficient funds are provided in the 2005 Provisional Capital Playground Development Budget to support the request.

**PLAYGROUND DEVELOPMENT FUNDING REQUEST
FOR TAYLOR PARK ELEMENTARY SCHOOL**

Page 2 of 2

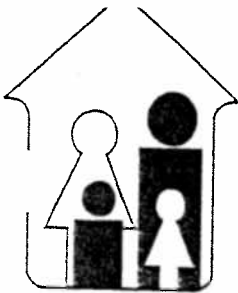
If this request is approved by the Commission, the budget for the 2005 Provisional Capital Playground Development Budget will be expended. It is anticipated that there will be additional requests for playground funding this year, therefore, the Commission could decide to allocate additional funding for playground development on a one time basis, if they so choose.

W SCL:mc

Attachments (2)

p:/../wp/cl/commissiion/taylorpark2005.wpd

cc. Finance Department
City Solicitor



Stride Avenue Community School

7014 Stride Avenue Burnaby British Columbia V3N 1T4
School Office: (604) 664-8854 Community Room: (604) 664-8853 Fax: (604) 664-8831

~~COMMISSION AGENDA
DATE: 05/01/19
CORRESPONDENCE: (c)~~

Leslie Roosa
Chairperson
Burnaby Parks, Recreation and Cultural Services
101 - 4946 Canada Way
Burnaby, B.C. V5G 4H7

Dear Ms. Roosa,

On behalf of Stride/Taylor Park Elementary School, I wish to request a grant of \$3000.00 for the purchase of playground equipment at Taylor Park Elementary, our brand new primary school.

While the commission is planning an exciting new playground across the street from the school, the children require an area on the playground that is safe to access during the school day.

We have a parent group which is actively meeting to plan, fundraise and purchase equipment in 2005. We would really appreciate your support in our endeavour.

Sincerely,


Sheila MacTavish
Community School Coordinator
Stride/Taylor Park

NOTE:

As the Parent Advisory Council does not have their funds in place, the group will re-apply when all aspects of the criteria are met.

RECEIVED
Parks, Recreation & Cultural Services

DEC 29 2004

Rec'd to: SL # of pages: 1
cc: LJS 05/01/19
CL

102

SCHOOL PLAYGROUND FUNDING REQUESTS CRITERIA

1. The project is initiated and cost shared by a Parent/Citizen Group.
2. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
3. That Parks, Recreation & Cultural Services staff be allowed input into the design process.
4. That the remainder of the funding for the entire project needs to either be in place or very close to being finalized.
5. The funding is for playground improvements that includes equipment, the purchase and planting of trees and/or shrubs for the playground area, and park furniture such as benches and picnic tables.
6. The Burnaby School Board has approved the project and the installation of the playground in that current year.

Guidelines for Parent Advisory Council requesting playground funding:

- a. Funding is available if approved in annual Commission Capital Budget.
- b. Projects are considered on a first come, first served basis. Requests received will be time and date stamp upon receipt in the Parks, Recreation and Cultural Services Administration Office, #101 - 4946 Canada Way, Burnaby, B.C. V5H 4H7, Fax number 604-294-7201. The first opportunity to submit a request is on the first working day of the new year and then throughout the year.
- c. That a maximum of three grants be provided to any one playground/school site.
- d. That the maximum contribution for each request is \$3,000.
- e. That second or third time grant requests received within five years of the first approved request be initially placed on a waiting list. Should funds remain available within that given year, the applicant making the second or third time request may receive approval for the funding providing no other requests are received from schools applying for the first time.
- f. That second or third time requests received after a period of five years be treated on a first come first served basis.
- g. That when the Capital Budget allocation for school playground grants are spent prior to year end; further requests for funding be denied and the school asked to re-apply in writing at the beginning of the following year.

CL:mc

pi://wp/cl/commission/reviseplaygroundcriteria03.wpd

REVISED: 2003 SEPTEMBER

