

TO: CITY MANAGER

DATE: 2004 06 29

FROM: DIRECTOR ENGINEERING

FILE: 87000-05

SUBJECT: 11TH ANNUAL ALTA VISTA PARK CELEBRATION

PURPOSE: To seek Council approval for a temporary road closure.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** the coordinator of the event, Lorraine King, 5671 Ewart Street, Burnaby, B.C., V5J 2W8 be sent a copy of this report.

REPORT

A request to use a City street for the 11th annual Alta Vista Park Celebration on Saturday, 2004 September 18 has been received from Lorraine King. Council approval is required by the Street & Traffic Bylaw.

Area residents have formally submitted a request for a temporary road closure of McKee Street from Royal Oak west for four houses (Figure 1) to accommodate the Alta Vista Park Celebration events from 9:00 am to 3:00 pm on Saturday, 2004 September 18.

The organizers are aware that approval is subject to the following conditions:

1. That the event be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the event be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.


DIRECTOR ENGINEERING

SC:dh

cc: Director Finance
RCMP-Traffic Division
Director Recreation & Cultural Services

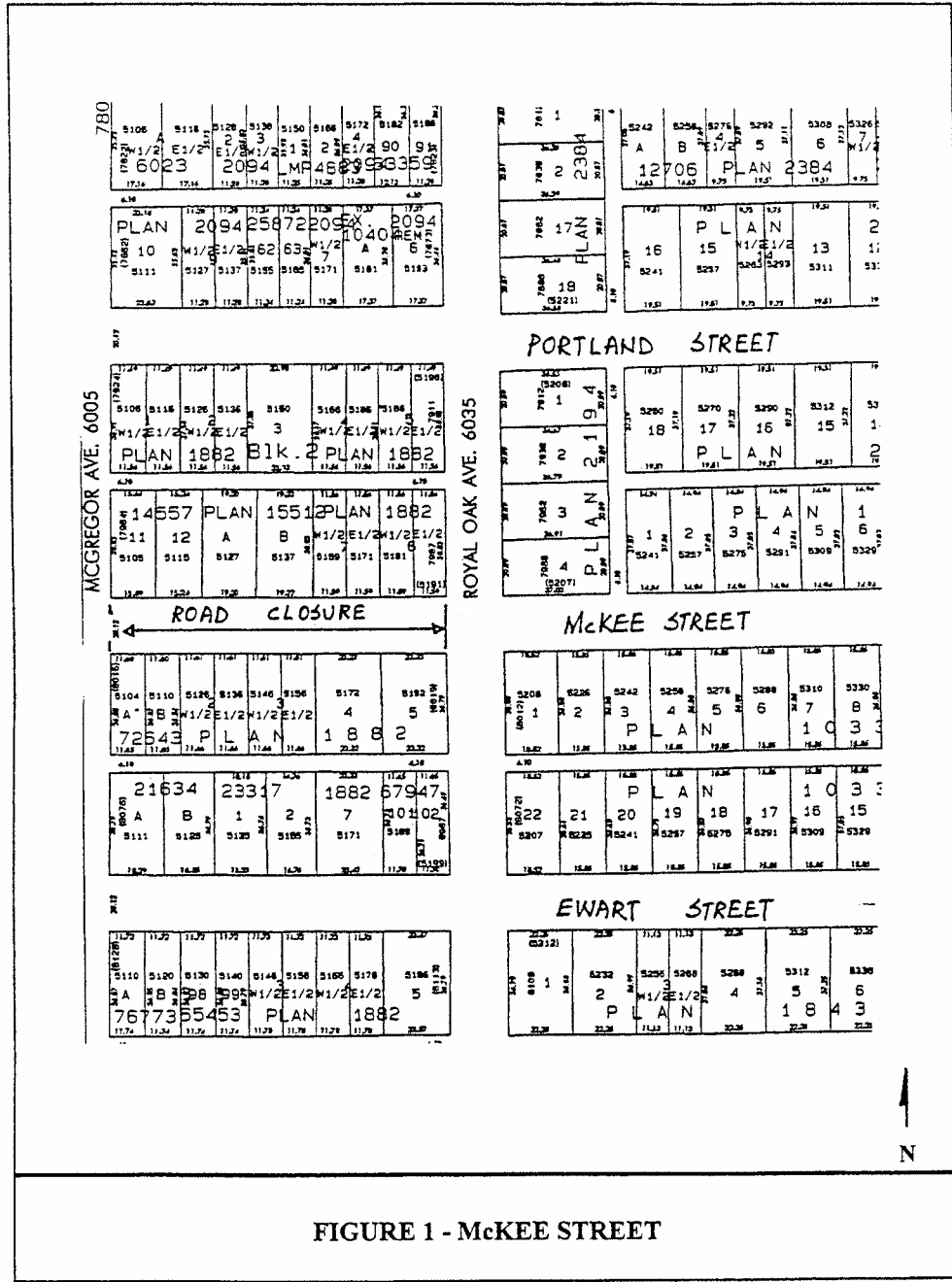


FIGURE 1 - McKEE STREET