

TO: CITY MANAGER **DATE:** 2004 04 26
FROM: DIRECTOR ENGINEERING **FILE:** 38000-40
SUBJECT: HATS OFF DAY PARADE - SATURDAY, 2004 JUNE 05
PURPOSE: To seek Council approval for the Hats Off Day Parade.

RECOMMENDATIONS:

1. **THAT** Council approve the parade and related road closures as discussed in this report;
2. **THAT** the coordinator of the event, Liz Dill, Community School Coordinator, Gilmore Community School, 50 S. Gilmore Avenue, Burnaby, B.C., be sent a copy of this report.

REPORT

Gilmore Community Association has requested that Hastings Street traffic between Boundary and Gamma be detoured along City streets on 2004 June 05 between 9:00am to 3:00pm for the annual Hats Off Day Parade. In the context of the Street & Traffic Bylaw, a parade requires Council's approval.

Engineering staff, RCMP, Fire, BC Transit and parade organizers have been working together to manage the diversion of Hastings Street traffic. East and westbound traffic will be diverted to Parker Street as in previous years.

The parade will assemble in the 100 and 200 block of Beta Avenue and in the 4600 block of Albert Street at 9:00am. At 9:30am, the parade will proceed westbound along Hastings Street, dispersing in the 3700 block of Albert Street approximately 11:30am.

Pony rides and children's activities will also be situated on City property on the south side of the 3800 block Hastings Street.

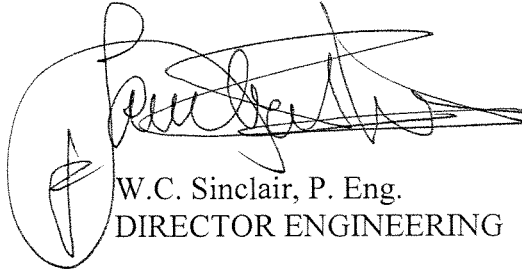
Engineering Department
Re: Hats Off Day Parade - Saturday, 2004 June 05

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

Insurance for the parade has already been received.

As in past years, the RCMP will ensure that a safe environment exists by having staff members available and City staff will be present to assist in the handling of traffic control and to coordinate waste removal and clean up.



W.C. Sinclair, P. Eng.
DIRECTOR ENGINEERING

SC:jb

cc: Director Finance
RCMP - Traffic Division