

**TO:** CITY MANAGER

**DATE:** 2004 04 26

**FROM:** DIRECTOR ENGINEERING

**FILE:** 8910-40

**SUBJECT:** EXTERNAL TRAINING AUTHORIZATION

**PURPOSE:** To request Council approval for training expenditures.

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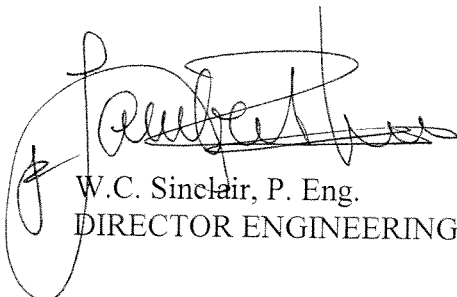
**RECOMMENDATION:**

1. **THAT** Council authorize an expenditure not to exceed \$2,900 for the attendance of the Water & Sewer Engineer-Public Works to attend a Sewer System Computer Modelling training May12 - 14, 2004.

**R E P O R T**

Pizer Inc, the suppliers of the sewer system computer modelling program used by the City, is holding a technical training session in Seattle on May 12 - 14, 2004. The City recently acquired the latest version of the sewer system model and the upcoming training session will provide an excellent opportunity for staff to improve the understanding and operating efficiency of the computer model. The City sewer system model is used to assess the impacts of redevelopment on the sewer infrastructure as well as reviewing current capacity and upgrade requirements prior to renewal and rehabilitation projects.

Council approval is required for staff training and conference expenditures in excess of \$2,500. The cost of attending this training is approximately \$2,900 Canadian including U.S. exchange, conference registration, travel and accommodation. Council's approval of the recommended training expenditure is requested.

  
W.C. Sinclair, P. Eng.  
DIRECTOR ENGINEERING

BCD:dh