

TO: CITY MANAGER

2004 OCTOBER 25

FROM: CITY CLERK

**SUBJECT: 2005 COUNCIL, COMMITTEE MEETING AND  
PUBLIC HEARING SCHEDULES**

PURPOSE: The purpose of this report is to set the Council, Committee meeting and Public Hearing schedules for 2005.

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RECOMMENDATION:

1. THAT Council approve the Council, Committee meeting and Public Hearing schedules for 2005 as set out in this report.

**REPORT**

The Local Government Act of BC requires Council to adopt a schedule and give public notice of Council and Committee meetings and Public Hearings in each year.

This report fulfills this requirement of the Act.

In 1994 Council adopted a policy with respect to holding three Council meetings per month, meeting on an alternating basis twice per month during July and August, holding 'Closed' meetings from which the public is excluded at 6:30 p.m. in the Council Committee Room, and not holding committee meetings in July and August. Council further established bi-monthly schedules for the Community Heritage Commission and Social Issues Committee. Consideration has also been given to avoid conflict with the FCM and UBCM annual conferences. It is recognized that adopting this report does not preclude Council from adopting future resolutions to add or cancel meetings as the year progresses.

Public Hearings proposed in this report for 2005 February, April, June, August, October and December will deal with the most recent group of rezoning applications forwarded for consideration under the usual bi-monthly reporting schedule. The Public Hearing dates in January, March, May, July and September would be available for other cases such as those previously being processed, and if it is found unnecessary to hold a Public Hearing in these months, the scheduled hearing may be cancelled. A Public Hearing is not scheduled in November because of the local government election.

Council have in the past approved consideration of special Public Hearings for specific rezoning requests that have not corresponded to the scheduled dates. Unless otherwise directed, the Planning and Building Department will pursue consideration of similar extraordinary cases that may occur in the coming year, as required.

Respectfully submitted,



D. R. Comis,  
City Clerk

cc. Deputy City Manager  
Director Planning and Building

**APPENDIX 'A'**  
**2005 COUNCIL MEETING SCHEDULE**

January	10	July	11
	17		25
	24		
February	07	August	15
	14		29
	21		
March	07	September	12
	14		19
	21	UBCM	26 - 30
April	04	October	03
	11		17
	18		24
May	02	November	07
	16		28
	30		
June	FCM 03 - 06	December	05*
	13		12
	20		

\* Inaugural Council Meeting

**APPENDIX 'B'**

**2005 COUNCIL COMMITTEE MEETING SCHEDULE**

**Advisory Planning Commission**

*(2nd Thursday prior to Public Hearing - Council Committee Room)* **6:00 p.m.**

January	13	July	14
February	10	August	18
March	10	September	08
April	07	October	13
May	05	December	01
June	16		

**Community Policing Committee**

*(2nd Thursday of the Month - Council Chamber)* **6:00 p.m.**

January	13	June	09
February	10	September	08
March	10	October	13
April	14	November	10
May	12	December	08

**Environment Committee**

*(2nd Tuesday of the Month - Council Committee Room)* **6:00 p.m.**

January	11	June	14
February	08	September	13
March	08	October	11
April	12	November	08
May	10		

### Executive Committee

*(Prior to 2nd Council Meeting of the Month*

*Mondays - Council Committee Room)*

**5:00 p.m.**

January	17
February	14
March	14
April	11
May	16

June	20
September	19
October	17
December	12

### Finance and Civic Development Committee

*(4th Thursday of the Month - Council Committee Room)*

**5:30 p.m.**

January	27
February	24
March	24
April	28
May	26

June	23
September	22
October	27
November	24

### Housing Committee

*(Prior to Public Hearings - Council Committee Room)*

**6:00 p.m.**

January	25
February	22
March	22
April	19
May	17

June	28
September	20
October	25
December	13

### **Parks, Recreation and Culture Commission**

*(Council Committee Room and Council Chamber unless otherwise noted)*

January	19	July	20
February	02 & 16 (Capitol Hill Hall)	August	17
March	16	September	21
April	20	October	05 & 19 (Cariboo Hill Secondary.)
May	04 & 18 (Burnaby Village Museum.)	November	16
June	15	December	14

### **Traffic Safety Committee**

*(1st Tuesday of the Month - Council Chamber)*

**6:00 p.m.**

February	01	September	06
March	01	October	04
April	05	November	01
May	03	December	06
June	07		

### **Transportation Committee**

*(2nd Wednesday of the Month - Council Chamber)*

**6:00 p.m.**

January	12	June	08
February	09	September	14
March	09	October	12
April	13	November	09
May	11	December	14

## **BI-MONTHLY COMMITTEE MEETING SCHEDULE**

### **Community Heritage Commission**

*(1st Thursday of the Month - Council Committee Room)*      **6:00 p.m.**

February	03	September	01
April	07	November	03
June	02		

### **Social Issues Committee**

*(4th Wednesday of the Month - Council Committee Room)*      **6:00 p.m.**

January	26	September	21	(3rd Wednesday due to UBCM Conference)
March	23	November	30	(5th Wednesday due to Local Government Election)
May	25			

**APPENDIX 'C'**  
**2005 PUBLIC HEARING DATES**

<b>JANUARY</b>	<b>25</b>	<b>JULY</b>	<b>26</b>
<b>FEBRUARY</b>	<b>22</b>	<b>AUGUST</b>	<b>30</b>
<b>MARCH</b>	<b>22</b>	<b>SEPTEMBER</b>	<b>20</b>
<b>APRIL</b>	<b>19</b>	<b>OCTOBER</b>	<b>25</b>
<b>MAY</b>	<b>17</b>	<b>DECEMBER</b>	<b>13</b>
<b>JUNE</b>	<b>28</b>		

