

TO: CITY MANAGER 2004 June 16

FROM: DIRECTOR PLANNING AND BUILDING FILE: 2410 20
OIC, RCMP BURNABY DETACHMENT Community Policing

SUBJECT: LEASE RENEWAL FOR HASTINGS-BRENTWOOD COMMUNITY POLICE OFFICE

PURPOSE: To seek Council authority to enter into lease renewal negotiations for the interim Hastings-Brentwood Community Police Office.

RECOMMENDATION:

1. **THAT** Council authorize staff to enter into lease renewal negotiations for the office space at #109 - 4191 Hastings Street in order to facilitate the ongoing operation of the interim Hastings-Brentwood Community Police Office.

R E P O R T

1.0 INTRODUCTION

The Hastings-Brentwood Community Police Office, which is located in leased office space at #109 - 4191 Hastings Street, has been operational since July 1999. The initial five year lease on the premises expires on 2004 June 30. From the RCMP's perspective, the location and the premises meet current community policing needs, although an expansion in floor space will be required in future.

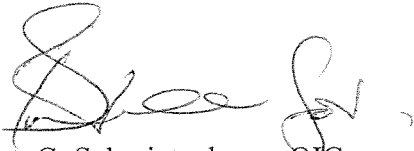
The purpose of this report is to seek Council authority to negotiate renewal of the lease based on the terms outlined in Section 2.0 of this report. Normally, such requests would be forwarded to Council through the Community Policing Committee, but the committee's meeting schedule precludes that option. The Chair of the Community Policing Committee supports the direct request to Council.

2.0 PROPOSED TERMS OF THE LEASE RENEWAL

Staff propose to seek a further two year term for the aforementioned premises, with the option to renew three additional years, one year at a time. The City is currently paying a base rent of \$5,140 per month for the 2,600 square foot premises and six dedicated parking stalls. It is the intent of the City Solicitor to negotiate the lease renewal at the same rate for the two year term.

As Council is aware, the existing Hastings-Brentwood Community Police Office was established as an interim facility, until such time as a larger and more permanent venue could be secured. The proposed two year term, with renewal option, would give the City the time and opportunity to develop a long-range vision for its community police offices.

It is recommended that Council authorize staff to enter into lease renewal negotiations for the office space at #109 - 4191 Hastings Street in order to facilitate the ongoing operation of the interim Hastings-Brentwood Community Police Office.



Supt. C. Schmietenknop, OIC
Burnaby Detachment, RCMP

B. Lukson
for J.S. Belhouse, Director
PLANNING AND BUILDING

JS/sla/sa

cc: Deputy City Manager
Director Finance
City Solicitor

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