

CITY OF BURNABY

FINANCE AND CIVIC DEVELOPMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

A

RE: LOUGHEED COMMUNITY POLICE OFFICE

RECOMMENDATION:

1. **THAT** Council receive this report for information.

REPORT

The Finance and Civic Development Committee, at its meeting held on 2003 April 24, received and adopted the *attached* report providing a wrap-up report on the Lougheed Town Centre Community Police Office, including overall project costs.

Respectfully submitted,

Mayor Derek R. Corrigan
Chair

Councillor Dan Johnston
Vice Chair

Councillor Nick Volkow
Member

COPY: CITY MANAGER
DEPUTY CITY MANAGER
DIRECTOR FINANCE
CITY SOLICITOR
CHIEF BUILDING INSPECTOR
DIRECTOR ENGINEERING
DIRECTOR PLANNING & BUILDING
OIC, RCMP

TO: CHAIR & MEMBERS OF THE
FINANCE & CIVIC DEVELOPMENT COMMITTEE

2003 APRIL 10

FROM: MAJOR CIVIC BUILDING PROJECT
COORDINATION COMMITTEE

SUBJECT: LOUGHEED COMMUNITY POLICE OFFICE

PURPOSE: To provide a wrap-up report on the Lougheed Town Centre Community
Police Office, including overall project costs.

RECOMMENDATION:

- 1) **THAT** this report be received for information purposes.

R E P O R T

1.0 BACKGROUND:

A Community Police Office (CPO) was established at Lougheed Town Centre, (previously known as Lougheed Mall), in 1996 October. The facility was housed in the Mall's old administration offices and operated from this location until 2002 June.

The original lease expired in 2002. This, in combination with recent major renovations undertaken within the Mall over the last two years, have necessitated the relocation of the CPO from its original location to temporary quarters until a permanent facility could be established.

In this regard, the City and the Mall owners (20 VIC Management Inc.), commenced negotiations on a new CPO and lease agreement, the details of which were reported to Council on 2002 November 25.

Under the new agreement, the City has contributed \$150,000 plus GST towards the construction of the new CPO with the balance of the construction and design costs to be covered by 20 VIC Management Inc. The new lease is for five years with a renewal option for an additional five years and has a lease rate of \$1 per annum, with the City paying for "in premise" utilities and taxes. The City will also maintain the necessary levels of insurance and will be responsible for the cost of operating the premises as a Community Police Office.

2.0 PROJECT FINANCIAL SUMMARY:

Based on the agreement in place, 20 VIC Management Inc., contracted with a private builder, CDC Construction Ltd., to undertake the renovations valued at approximately \$185,000 (construction) and \$22,000 (design fees).

CDC commenced work in 2002 mid December and was substantially complete on 2003 February 21, in accordance with the contractor's original construction schedule. The RCMP opened the new CPO on 2003 February 25. The project was completed on time and on budget.

The following provides a financial summary of the project funding and final costs for the new Lougheed CPO.

Project Funding:

▶ Construction & Design (City's Contribution)	\$ 150,000.
▶ Furniture, Fixtures & Equipment	\$ 58,252.
	<u>\$ 208,252.</u>
GST @ 3%	\$ 6,248.
Total	\$ 214,500.

Project Expenditures:

▶ Construction & Design Contract with 20 VIC Management	\$ 150,000.
▶ Additions / Deletions. to Contract	\$ 0
▶ Furniture, Fixtures and Equipment	\$ 57,969.
	<u>\$ 207,969.</u>
GST @ 3%	\$ 6,239.
	<u>\$ 214,208.</u>
<u>Project Surplus</u>	<u>\$ 292.</u>

3.0 CONCLUSION:

The new lease agreement has been executed by both parties and the contract between 20 VIC Management Inc., and the City is now substantially complete with the exception of some minor deficiencies that are being attended to by the contractor.

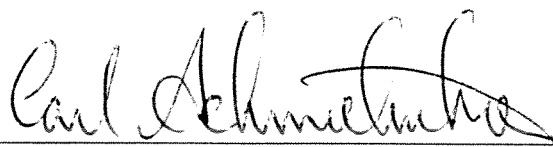
The new CPO has been well received by the RCMP staff who have been operating from the new facility since 2003 February 25. With the project now in its final wrap-up stage, the Project staff will continue to work with the Mall on the remaining deficiencies and deal with any warranty items that may arise.



W. C. SINCLAIR, CHAIR, MAJOR CIVIC
BUILDING PROJECT COORDINATION
COMMITTEE



J. S. BELHOUSE, DIRECTOR PLANNING AND
BUILDING



C. SCHMIETENKNOP, OFFICER-IN-CHARGE

JC:ap

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cc: City Manager
Deputy City Manager
Director Finance
City Solicitor
Chief Building Inspector