

CITY OF BURNABY

EXECUTIVE COMMITTEE OF COUNCIL

HIS WORSHIP, THE MAYOR
AND COUNCILLORS

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SUBJECT: GOLF TOURNAMENT GRANT REQUEST

RECOMMENDATIONS:

1. THAT Council approve an annual grant to offset green fees for fund raising golf tournaments held at Burnaby Golf Courses as outlined in this report.
2. THAT a copy of this report be sent to Parks, Recreation and Culture Commission for information.

REPORT

The Executive Committee of Council, at the Open meeting held on 2003 June 16, received and adopted the attached report regarding a process for Burnaby based not-for profit organizations hosting fund raising golf tournaments to apply for a tournament green grant. The Committee noted that the tournaments would be held at either Burnaby Mountain or Riverway Golf Course and funds raised would benefit Burnaby based initiatives.

Respectfully submitted,

Councillor N.M. Volkow
Chair

Councillor C. Redman
Vice Chair

Councillor D.G. Evans
Member

COPY: CITY MANAGER
DIRECTOR PARKS, RECR. & CULT. SERVICES

CITY OF BURNABY
INTER-OFFICE COMMUNICATION

2003 June 13

TO: CHAIR AND MEMBERS
EXECUTIVE COMMITTEE OF COUNCIL

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

SUBJECT: GOLF TOURNAMENT GRANT REQUEST

PURPOSE: To assist Burnaby not-for profit organizations raising funds benefitting Burnaby based initiatives.

RECOMMENDATIONS:

1. THAT the Executive Committee of Council approve an annual grant to offset green fees for fund raising golf tournaments held at Burnaby Golf Courses as outlined in this report.
2. THAT a copy of this report be sent to the Parks, Recreation and Culture Commission for information.

REPORT

BACKGROUND

Local organizations have been utilizing golf tournaments at City courses since 1993 as major fund raising events to assist Burnaby based projects and initiatives. As an example, the citizens of Burnaby have benefitted by contributions made to the following initiatives with funds raised in this manner.

- Shadbolt Centre of the Arts Capital Campaign
- Redevelopment of Swangard Stadium
- 1997 Summer Games
- City of Burnaby Youth Centres
- Youth sports and golf development programs
- Michael J. Fox Theatre

As a support to local not for profit organizations, staff have examined ways to extend this opportunity to the community. It is on this basis that the following policies and guidelines have been established.

GOLF TOURNAMENT GRANT REQUEST

The opportunity to apply for a tournament green grant would be open to Burnaby based not for profit organizations who are hosting a fund raising golf tournament at either Burnaby Mountain or Riverway Golf Course. The fund raiser would target funds for a Burnaby based initiative. A request for consideration of a tournament green fee grant would be made on an annual basis to the Executive Committee of Council, and would be evaluated on the basis of the criteria (Attachment #1). Up to two tournament requests would be supported on an annual basis. These grants would be considered one time only, however, successful organizations would not be excluded from reapplying in future years.

CONCLUSION

It is recommended that the Executive Committee of Council incorporate into the grants program a 'Tournament Golf Fee' grant, and the Parks, Recreation and Cultural Services staff be requested to administer the application and implementation process once a request has been received and approved. Funds for the grant can be accommodated within the current budget allocation of the Executive Committee's grant program.



KATE FRIARS
Director Parks, Recreation and
Cultural Services

DOC:lmr:hh

Attach.

p:\hh\doc\tournament grant request

GOLF TOURNAMENT GRANT CRITERIA

- a) Grants may be approved to a maximum of one tournament per year held at one of each facility (Burnaby Mountain and Riverway Golf Course).
- b) Applicants must be Burnaby-based; with the charitable initiative detailed in the application.
- c) The benefits from the fund-raising must be used to support a municipal facility, project, or initiative which benefits the residents of Burnaby.
- d) Tournaments to be held either May, June, September or October.
- e) Tournaments to be held Mondays through Fridays, excluding holidays.
- f) Date of the event is to be planned with City staff and must be coordinated with other tournaments and bookings.
- g) Requests must be received in writing between January 1st and March 1st of the requested year.
- h) Requests will be reviewed each year to ensure general criteria are met and that there is equity among the applicants being given the support from the grant program.
- i) A successful organization is not to assume they have permission to hold a tournament or receive the grant from the Executive Committee on an annual basis.
- j) The organization is responsible for the payment of all tournament fees in full, payable to the City of Burnaby, a minimum of seven days prior to the event.
- k) All regular tournament fees apply. Grant reimbursement is based on the green fee portion of the tournament package only. Shotgun starts will only be considered upon payment of appropriate (additional) fees.
- l) To ensure the capability of the organizing committee, the anticipated net proceeds benefitting local initiatives must be equal to or greater than the grant request.
- m) The tournament must have a minimum of 100 participants.
- n) Non-donated prizes must be purchased from Burnaby-based businesses, or Burnaby Golf Courses.