CITY OF BURNABY

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TO:

COUNCIL MEMBERS

FROM:

MAYOR DEREK R. CORRIGAN

SUBJECT:

SISTER CITY VISIT - MESA, ARIZONA

RECOMMENDATION:

1. THAT the City of Burnaby absorb all non-refundable costs associated with travel to the City of Mesa for the 2003 March Sister City Visit resulting from cancellation of the trip due to the instability of the international situation.

REPORT

As Council is aware, the current situation with respect to the possibility of war between the United States, Britain, other countries and Iraq has created an extremely volatile and unstable international environment. As a result it would be prudent to adopt a recommendation that, in the event that cancellation is necessary because of this instability, Council authorize the payment of all non-refundable costs associated with the trip.

Respectfully submitted,

Derek R. Corrigan

MAYOR

CC: - City Manager

- Director Finance