

2003 MARCH 13

TO: CITY MANAGER

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

SUBJECT: PLAYGROUND FUNDING REQUEST - SUNCREST ELEMENTARY SCHOOL


PURPOSE: To seek Council's authorization for the City to enter into an agreement with the Burnaby School Board for contribution to the cost of a playground upgrade at Suncrest Elementary School.

RECOMMENDATION:

1. THAT authorization be given for the City to enter into an agreement with the Burnaby School Board for contribution to the cost of the playground upgrade as detailed in the attached report.

REPORT

At its meeting of 2003 March 12, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein.



Kate Friars
DIRECTOR PARKS, RECREATION
AND CULTURAL SERVICES

tc

Attachment

P:\DATA\COUNCIL\PK- PLAYGROUND FUNDING REQUEST - SUNCREST ELEMENTARY

cc. Director of Finance
City Solicitor

**SUBJECT: PLAYGROUND FUNDING REQUEST -
SUNCREST ELEMENTARY SCHOOL**

RECOMMENDATIONS:

1. THAT approval be given to contribute \$3,000 from the 2003 Provisional Capital Budget for the upgrade of playground equipment for Suncrest Elementary School.
2. THAT a copy of this report be forwarded to Ms. Judy Hollingsworth, Parent Advisory Council Co- Chair for Suncrest Elementary School.
3. THAT Council be requested to authorize the City to enter into an agreement with the Burnaby School Board for contribution to the cost of the playground upgrade as detailed in this report.

REPORT

Appearing under correspondence on this agenda is a letter from Ms. Judy Hollingsworth, Co-Chair of the Parent Advisory Council for Suncrest Elementary School. In the correspondence, the Parent Advisory Council for Suncrest Elementary School is requesting \$3,000 grant from the 2003 Provisional Capital Budget to assist with the completion of their playground upgrade.

The Parent Advisory Council has raised the necessary funds for the playground upgrade and meets the guidelines for the School Playground funding criteria (Attachment #1) . Sufficient funds are available in the 2003 Provisional Capital Budget. If this request is approved, the funds in the Playground Development Provisional Capital budget for 2003 will be spent.

It is recommended that approval be given to expend \$3,000 from the 2003 Provisional Capital Budget to complete the playground project.

CL:mc

Attachment

p:/../wp/cl/commission/suncrestsch2003.wpd

cc: Director of Finance
City Solicitor

SCHOOL PLAYGROUND FUNDING REQUESTS CRITERIA

1. Funding is available and approved in annual Commission Capital Budget.
2. The project is initiated and cost shared by a Parent/Citizen Group.
3. The project has not been given prior Commission funding. Please note though, the criterion regarding prior funding would not necessarily exclude a project from access to a second grant but would lower it in priority.
4. Projects are considered on a first come, first served basis.
5. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
6. That Parks, Recreation and Cultural Services staff be allowed input into the design process.
7. That the remainder of the funding for the entire project needs to either be in place or very close to being finalized.
8. That second time grant requests received within five years of the first approved request be initially placed on a waiting list. Should funds remain available within that given year, the applicant making the second time request may receive approval for the funding.
9. That second time requests received after a period of five years be treated on a first come, first served basis. In other words, this application would be treated as if it was their initial request.
10. That a maximum of three grants be provided to any one playground/school site.

Approved 1999 April 21 - Commission

- That the maximum contribution for each request is \$ 3,000, and
- That the criteria be expanded to include but not limited to, the purchase and planting of trees and/or shrubs for the playground area or garden projects.

