

TO: CITY MANAGER **DATE:** 2003 07 25
FROM: DIRECTOR ENGINEERING **FILE:** 38000-40
SUBJECT: 10TH ANNUAL ALTA VISTA PARK CELEBRATION
PURPOSE: To seek Council approval for a temporary road closure.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** the coordinator of the event, Nola Robertson, 5745 Cedarwood Street, Burnaby BC, V5G 2K7, be sent a copy of this report.

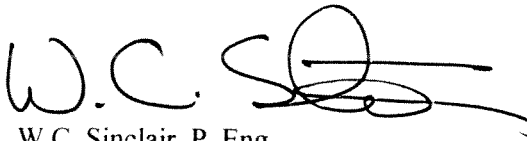
REPORT

A request to use City streets for the 10th annual Alta Vista Park Celebration on Saturday, 2003 September 13 has been received from Nola Robertson. Council approval is required by the Street & Traffic Bylaw.

Area residents have formally submitted a request for a temporary road closure of McKee Street from Royal Oak, west for four houses (Figure 1, attached) to accommodate the Alta Vista Park Celebration events from 9:00am to 3:00pm on Saturday, 2003 September 13.

The organizers are aware that approval is subject to the following conditions:

1. That the event be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the event be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.


 W.C. Sinclair, P. Eng.
 DIRECTOR ENGINEERING

SC:jb
Attach.

cc: Director Finance
 RCMP-Traffic Division
 Director Parks, Recreation & Cultural Services

