

TO: CITY MANAGER

2002 JUNE 28

FROM: DIRECTOR PLANNING AND BUILDING

**SUBJECT: PROPOSED PROGRAM/BUDGET FOR THE
OFFICIAL OPENING AND DEDICATION CEREMONY
COMMEMORATIVE PAVERS AT CITIZENS' PLAZA**

PURPOSE: To obtain Council approval of the proposed Program/Budget for the Official Opening and Dedication Ceremony for the Commemorative Pavers at Citizens' Plaza.

RECOMMENDATION:

1. **THAT** approval be given for the Official Opening and Dedication Ceremony for the Commemorative Pavers at Citizens' Plaza scheduled for Saturday, September 14, 2002, from 1:00 to 3:00 p.m. at the City Hall courtyard, at a cost not to exceed \$3,000.

R E P O R T

The Citizens' Plaza commemorative pavers component of the City Hall courtyard refurbishment is steadily proceeding, with the first two batches of pavers having been installed. As previously indicated in the Citizens' Plaza report received and adopted by a joint meeting of the Civic Development Committee and Council held on 2000 March 12, a key component of the Citizens' Plaza Implementation Program is a suitable opening ceremony which would include dedication of an explanatory plaque. Paver contributors are eagerly anticipating the ceremony.

Now that the courtyard refurbishment is substantially complete, it is opportune to arrange the Citizens' Plaza Opening Ceremony and to recognize the contributors of the first pavers which number over 480. Paver sales will continue until all 2001 inscription forms have been sold. Each paver tells a unique story, allowing citizens to connect with their community in a tangible manner.

Staff, with the concurrence of the Chair of the Civic Development Committee, have prepared tentative arrangements to conduct the Official Opening and Dedication Ceremony of the Citizens' Plaza on Saturday, September 14, 2002 from 1:00 p.m to 3:00 p.m. at the City Hall courtyard.

Advertisements will be placed in local newspapers to encourage Burnaby citizens to attend. Invited guests will include paver contributors, current Provincial representatives, Members of Parliament, Freemen, Project officials, representatives of Burnaby unions, associations and media. Light refreshments will be served.

Funds are available in the Council Committees and Commissions Budget to cover program costs (estimated not to exceed \$3,000), which include advertising, refreshments, equipment rentals and entertainment.

Council approval will allow staff to proceed with the necessary arrangements for this event.



J. S. Belhouse
Director Planning and Building

FA:gk
Attach

cc: Deputy City Manager
City Clerk
Director Engineering
Director Finance
Asst. Chief Building Inspector - Project Management

Attachment #1

DRAFT PROGRAM

- 1:00 p.m. Welcome & Introductions - HIS WORSHIP, MAYOR DRUMMOND*
- 1:05 p.m. Speeches - COUNCILLOR DEREK CORRIGAN
CHAIR, CIVIC DEVELOPMENT
COMMITTEE*
- 1:15 p.m. Ribbon Cutting Ceremony*
- 1:20 p.m. Dedication
a) Citizens' Plaza Plaque
b) Citizens' Plaza Pavers*
- 1:25 p.m. Closing Remarks - HIS WORSHIP, MAYOR DRUMMOND*
- 1:30 p.m. Photo Opportunities &
Informal Entertainment*

CAKE CUTTING

and

LIGHT REFRESHMENTS

