

TO: CITY MANAGER
FROM: DIRECTOR ENGINEERING
SUBJECT: WORK ORDERS

DATE: 2002 01 02

FILE: 10-01-12

PURPOSE: To obtain approval of various annual capital account work orders.

RECOMMENDATION:

1. **THAT** approval be given to various capital account work orders as more specifically referred to in this report.

R E P O R T

The following capital accounts are standard work orders that are created on an annual basis. These work orders are raised annually to cover the cost of capital installations at various locations and provide the funding mechanism for site specific installations. Sufficient General Revenue funds are available and these expenditures are included in the 2002 Provisional Capital Budget.

60-14-172 Wheelchair Ramps - Various Locations

Charge:	2002 Provisional Capital Budget	
	Traffic Management	\$5,000

Additional Information: The City's policy is to install wheelchair ramps in all new curb and sidewalk construction or reconstruction. In addition, a special program is in place which enables staff to respond to the needs of the disabled by constructing ramps in existing curb and sidewalk locations. There has been a constant demand for wheelchair ramps. This work order provides funding to continue installation of ramps whenever feasible.

60-20-002 Installation of Hydrants, Various Locations

Charge:	2002 Provisional Capital Budget	
	Hydrants	\$25,000

Additional Information: It is City policy to improve the spacing of hydrants by addition of hydrants where increased density of building or need occurs. This work order covers the cost of the year 2002 program.

60-22-002 Installation of Water Service Connections, Various Locations

Charge:	2002 Provisional Capital Budget	\$35,000
	Water Services	

Additional Information: In general, applicants pay for water connections and, where applicable, for meters. On occasion, it is necessary to "pre-service" properties with water service in order to obviate the need to dig up a finished street at a later date. This work order covers the cost of such pre-servicing. The City's costs are recovered at the time the property owners require the service.

60-31-002 Installation of Sanitary Sewer Connections, Various Locations

Charge:	2002 Provisional Capital Budget	\$42,000
	Sanitary Connections	

Additional Information: It is City policy to supply one free sanitary connection to all properties requiring same. Ordinarily, connections are installed at the time a main is laid. With many older sewers, no connections were installed at that time, but now require installation, and this work order covers the cost of such connections as well as any pre-servicing which may be required.

60-33-002 Installation of Storm Sewer Connections, Various Locations

Charge:	2002 Provisional Capital Budget	\$32,000
	Storm Connections	

Additional Information: It is also City policy to supply one free storm connection to all properties requiring same. Ordinarily, connections are installed at the time a main is laid. However, like sanitary sewer connections, a number of new connections must be made each year, and this work order covers the cost of such connections and pre-servicing.

60-10-002 Right-of-Way Acquisitions

Charge:	2002 Provisional Capital Budget	\$25,000
	Right-of-Way Acquisitions	

Additional Information: This work order provides the funding to acquire corner truncations and small portions of property required for future projects.

W.C. Sinclair, P. Eng.
DIRECTOR ENGINEERING

AAS:
cc: Director Finance