

TO: CITY MANAGER

2002 OCTOBER 21

FROM: CITY CLERK

**SUBJECT: 2003 COUNCIL, COMMITTEE MEETING AND PUBLIC HEARING SCHEDULES**

PURPOSE: The purpose of this report is to set the Council, Committee meeting and Public Hearing schedules for 2003.

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**RECOMMENDATION:**

1. THAT Council approve the Council, Committee meeting and Public Hearing schedules for 2003 as set out in this report.

**REPORT**

The Local Government Act of BC requires Council to adopt a schedule and give public notice of Council and Committee meetings and Public Hearings in each year.

This report fulfills this requirement of the Act.

In 1994 Council adopted a policy with respect to holding three Council meetings per month, meeting on an alternating basis twice per month during July and August, holding closed meetings from which the public is excluded at 6:30 p.m. in the Council Committee Room, not holding committee meetings in July and August and establishing bi-monthly schedules for the Finance and Economic Development Committee, Community Heritage Commission, Community Issues and Social Planning Committee and Emergency Planning Committee. Consideration has also been given to avoid conflict with the FCM and UBCM annual conferences. It is recognized that adopting this report does not preclude Council from adopting future resolutions to add or cancel meetings as the year progresses.

Public Hearings proposed in this report for February, April, June, August, October and December 2003 will deal with the most recent group of rezoning applications forwarded for consideration under the usual bi-monthly reporting schedule. The Public Hearing dates in January, March, May, July, September and November would be available for other cases such as those previously being processed, and if it is found unnecessary to hold a Public Hearing in these months, the scheduled hearing may be cancelled.

Council have in the past approved consideration of special Public Hearings for specific rezoning requests that have not corresponded to the scheduled dates. Unless otherwise directed, the Planning and Building Department will pursue consideration of similar extraordinary cases that may occur in the coming year, as required.

Respectfully submitted,



D. R. Comis,  
City Clerk

cc. Deputy City Manager  
Director Planning and Building

# **APPENDIX 'A'** **2003 COUNCIL MEETING SCHEDULE**

January	13		July	07
	20			21
	27			
February	03		August	11
	10			25
	17			
March	03		September	08
	10			15
	17	<i>Spring Break - No Meeting</i>	<i>UBCM</i>	22 - 26
	24			29
April	07		October	06
	14			20
	28			27
May	05		November	03
	12			17
	26			24
<i>FCM</i>	<i>May 30 - June 02</i>			
June	09		December	01*
	16			08
	23			15

\* *Inaugural Style Council Meeting*

## **APPENDIX 'B'**

### **2003 COUNCIL COMMITTEE MEETING SCHEDULE**

#### **Advisory Planning Commission**

<i>(Thursdays prior to Public Hearing - Council Committee Room)</i>		<b>6:00 p.m.</b>	
January	16	July	10
February	06	August	14
March	13	September	04*
April	17	October	16
May	15	November	13
June	12	December	04

*\*Council Chamber*

#### **Bicycle Advisory Committee**

<i>(4th Thursday - Committee Rooms 1&amp;1A)</i>		<b>6:00 p.m.</b>	
January	23	June	26
February	27	September	25
March	27	October	23
April	24	November	27
May	22		

#### **Civic Development Committee**

<i>(4th Thursday of the Month - Council Committee Room) 5:30 p.m.</i>			
January	23	June	26
February	27	September	25
March	27	October	23
April	24	November	27
May	22		

**Community Housing and Planning Committee**

***(Prior to Public Hearings - Council Committee Room)***

**6:00 p.m.**

January	28	June	24
February	18	September	16
March	25	October	28
April	29	November	25
May	27	December	16

**Community Policing Committee**

***(2nd Thursday of the Month - Council Chamber)***

**6:00 p.m.**

January	09	June	12
February	13	September	11
March	13	October	09
April	10	November	13
May	08	December	11

**Environment and Waste Management Committee**

***(2nd Tuesday of the Month - Council Committee Room)*** 6:00 p.m.

January	14	June	10
February	11	September	09
March	11	October	14
April	08	November	No meeting due to Remembrance Day
May	13	December	09

### **Executive Committee Meeting**

***(Prior to 2nd Council Meeting of the Month***

***Mondays - Council Committee Room)***

**5:00 p.m.**

January	20	June	16
February	10	September	15
March	10	October	20
April	14	November	17
May	12	December	08

### **Family Court and Youth Justice Committee**

***(1st Wednesday of the Month - Committee Rooms 1&1A)***

**6:00 p.m.**

January	No Meeting New Year's Day	June	04
February	05	September	03
March	05	October	01
April	02	November	05
May	07	December	03

### **Parks, Recreation and Culture Commission**

***(Council Committee Room and Council Chamber unless otherwise noted)***

January	15	July	16
February	05 & <u>19</u> (Gilmore Comm. School)	August	20
March	12	September	17
April	16	October	01 & <u>15</u> (Stride Comm. School)
May	07 & <u>21</u> (Gallery at Ceperley House)	November	19
June	18	December	10

**Traffic and Transportation Committee (Traffic Safety Division)**

***(1st Tuesday of the Month - Council Chamber) 6:00 p.m.***

January	07	June	03
February	04	September	02
March	04	October	07
April	01	November	04
May	06	December	02

**Traffic and Transportation Committee (Transportation and Transit Division)**

***(2nd Wednesday of the Month - Council Chamber) 6:00 p.m.***

January	08	June	11
February	12	September	10
March	12	October	08
April	09	November	12
May	14	December	10

**BI-MONTHLY COMMITTEE MEETING SCHEDULE**

**Community Heritage Commission**

***(1st Thursday of the Month - Council Committee Room) 6:00 p.m.***

January	02	September	04
March	06	November	06
May	01		

## **BI-MONTHLY COMMITTEE MEETING SCHEDULE ..... (cont'd)**

### **Community Issues and Social Planning Committee**

***(4th Wednesday - Council Chamber)***

**6:00 p.m.**

January	22
March	26
May	28

September	24
November	26

### **Emergency Planning Committee**

***(2nd Tuesday of the Month - Committee Rooms 1&1A)***

**6:00 p.m.**

January	14
March	11
May	13

September	09
November	No meeting - Remembrance Day

### **Finance and Economic Development Committee**

***(Prior to 1st Council Meeting of the Month.***

***Mondays - 5:00 p.m. - Committee Rooms 1&1A)***

**5:00 p.m.**

January	13
March	03
May	05

September	08
November	03



**APPENDIX 'C'**  
**2003 PUBLIC HEARING DATES**

<b>JANUARY</b>	<b>28</b>	<b>JULY</b>	<b>22</b>
<b>FEBRUARY</b>	<b>18</b>	<b>AUGUST</b>	<b>26</b>
<b>MARCH</b>	<b>25</b>	<b>SEPTEMBER</b>	<b>16</b>
<b>APRIL</b>	<b>29</b>	<b>OCTOBER</b>	<b>28</b>
<b>MAY</b>	<b>27</b>	<b>NOVEMBER</b>	<b>25</b>
<b>JUNE</b>	<b>24</b>	<b>DECEMBER</b>	<b>16</b>

