

2002 JANUARY 17

TO: CITY MANAGER
FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES
SUBJECT: PLAYGROUND FUNDING REQUEST- ARMSTRONG SCHOOL

PURPOSE: To request Council's authorization for the City to enter into an agreement with the Burnaby School Board for contribution to the cost of playground upgrade at Armstrong School.

RECOMMENDATION:

1. THAT authorization be given for the City to enter into an agreement with the Burnaby School Board for contribution to the cost of playground upgrade at Armstrong School.

REPORT

At its meeting of 2002 January 16, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein.



Kate Friars
DIRECTOR PARKS, RECREATION
AND CULTURAL SERVICES

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Attachment

c:\data\council\PK-PLAYGROUND FUNDING REQUEST - ARMSTRONG SCHOOL

cc. Director of Finance
City Solicitor

SUBJECT: PLAYGROUND FUNDING REQUEST - ARMSTRONG SCHOOL

RECOMMENDATIONS:

1. THAT approval be given to contribute \$3,000 from the 2002 Provisional Capital Budget for the upgrade of the Armstrong School playground equipment.
2. THAT a copy of this report be forwarded to Ms. Carol Galte, Chair of the Playground Committee, Parent Advisory Council.
3. THAT Council be requested to authorize the City to enter into an agreement with the Burnaby School Board for contribution to the cost of the playground upgrade.

REPORT

Correspondence has been received from Armstrong School Parent Advisory Council requesting a \$3,000 grant from the Provisional 2002 Capital Budget to assist with the completion of the upgrade to the playground equipment (Attachment #1).

The Parent Advisory Council has raised the necessary funds for the playground project. They have received approval from the Burnaby School Board for the installation of the playground equipment.

The Parent Advisory Council meets the guidelines for the School Playground Funding criteria (Attachment #2) and sufficient funds are provided in the 2002 Provisional Capital Budget to complete the playground upgrade. It is recommended that approval be given to expend \$3,000 from the 2002 Provisional Capital Budget to complete the playground.

Staff have discussed the contents of this report with the Chair of the Playground Committee, for Armstrong School Parent Advisory Council.

CL:mc

Attachment (2)

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cc. Director Finance
City Solicitor

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RECEIVED
Parks, Recreation & Cultural Services

November 28, 2001

DEC 3 2001

Ms. Wendy Appleton
Parks, Recreation and Cultural Services
Suite 101 - 4946 Canada Way
Burnaby, BC
V5G 4H7

Refer To	Initials
<i>WJA</i>	

Dear Ms. Appleton

Re: Playground Funding Request – Armstrong Elementary School

Pursuant to our recent conversation regarding funding for playground equipment, I am writing again to ask that the Parks Board consider assisting with funding of a revision to current playground equipment at Armstrong Elementary School. At this time, I have secured a funding commitment from the P.A.C. for \$8,689.69. The cost of the equipment we wish to purchase is \$11,689.69. We are hoping for assistance of \$3,000.00 from the Parks & Recreation Council.

I have attached a picture of the equipment we are planning to purchase for your interest. We have received approval from the Burnaby School Board regarding the equipment and the site plan. I have attached a letter from Tim Miller indicating approval has been granted.

We ask that you consider a request for funding to assist in this endeavour. The playground is extensively used by the school and the surrounding community. We feel the continued investment is a worthwhile one.

Sincerely,

Carol Galte
Playground Chairperson
Armstrong Elementary P.A.C.

ARMSTRONG ELEMENTARY SCHOOL
PARENT ADVISORY COUNCIL
8757 ARMSTRONG AVENUE
BURNABY, BC V3N 2N8

SCHOOL PLAYGROUND FUNDING REQUESTS CRITERIA

1. Funding is available and approved in annual Commission Capital Budget.
2. The project is initiated and cost shared by a Parent/Citizen Group.
3. The project has not been given prior Commission funding. Please note though, the criterion regarding prior funding would not necessarily exclude a project from access to a second grant but would lower it in priority.
4. Projects are considered on a first come, first served basis.
5. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
6. That Parks, Recreation and Cultural Services staff be allowed input into the design process.
7. That the remainder of the funding for the entire project needs to either be in place or very close to being finalized.
8. That second time grant requests received within five years of the first approved request be initially placed on a waiting list. Should funds remain available within that given year, the applicant making the second time request may receive approval for the funding.
9. That second time requests received after a period of five years be treated on a first come, first served basis. In other words, this application would be treated as if it was their initial request.
10. That a maximum of three grants be provided to any one playground/school site.

Approved 1999 April 21 - Commission

- That the maximum contribution for each request is \$ 3,000, and
- That the criteria be expanded to include but not limited to, the purchase and planting of trees and/or shrubs for the playground area or garden projects.

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