Item
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 Manager's Report No.
 2

 Council Meeting
 02/08/1

TO:

CITY MANAGER

DATE: 2002 08 01

FROM:

DIRECTOR ENGINEERING

FILE: 55-01-02

SUBJECT:

9TH ANNUAL ALTA VISTA PARK CELEBRATION

PURPOSE:

To seek Council approval for a temporary road closure.

RECOMMENDATIONS:

1. THAT Council approve the road closure as discussed in this report.

2. THAT the coordinator of the event, Nola Robertson, 5181 Patrick Street, Burnaby, B.C., V5J 3A9 be sent a copy of this report.

REPORT

A request to use a City street for the 9th annual Alta Vista Park Celebration on Saturday, 2002 September 14 has been received from Nola Robertson. Council approval is required by the Street & Traffic Bylaw.

Area residents have formally submitted a request for a temporary road closure of McKee Street from Royal Oak West for Four Houses (Figure 1) to accommodate the Alta Vista Park Celebration events from 9:00am to 3:00pm on Saturday, 2002 September 14.

The organizers are aware that approval is subject to the following conditions:

- 1. That the event be conducted under the supervision of one person as marshall or organizer.
- 2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
- 3. That the event be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

DIRECTOR ENGINEERING

SC:su

cc: Director Finance
RCMP-Traffic Division
Director Recreation & Cultural Services

