

TO: CITY MANAGER

DATE: 2002 07 22

FROM: DIRECTOR ENGINEERING

FILE: 55-01-02

SUBJECT: ROAD CLOSURE - ARCOLA STREET

PURPOSE: To seek Council approval for a temporary road closure to facilitate a community event.

RECOMMENDATIONS:

1. **THAT** Council approve the road closure as discussed in this report.
2. **THAT** the coordinator of the event, Carol Ann Flanagan, Southside Community Church, 7135 Walker Avenue, Burnaby, B.C., V5E 3C6 be sent a copy of this report.

REPORT

A request to use City streets for the annual "Big Pig Gig" on Arcola Street between Walker Avenue and Hall Avenue has been received from Southside Community Church. Council approval is required by the Street & Traffic Bylaw.

This event is being run cooperatively with Burnaby Parks & Recreation and is to take place on Monday, 2002 September 02 between 7:00am and 7:00pm. The event has a carnival atmosphere with a bouncing castle, dunk tank, BBQ, and games. Last year it attracted approximately 3,500 people.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as marshall or organizer.
2. The road be barricaded and staffed at all times allowing residential traffic access.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

W.C. 
DIRECTOR ENGINEERING

SC:jh
cc: Director Finance
RCMP-Traffic Division