

TO: CITY MANAGER **DATE:** 2001 03 09
FROM: DIRECTOR ENGINEERING **FILE:** 55-01-02
SUBJECT: HATS OFF DAY PARADE - SATURDAY, 2001 JUNE 02
PURPOSE: To seek Council approval for the Hats Off Day Parade

RECOMMENDATIONS:

1. **THAT** Council approve the parade and related road closures as discussed in this report;
2. **THAT** the coordinator of the event, Liz Dill, Community School Coordinator, Gilmore Community School, 50 S. Gilmore Ave., Burnaby, B.C., be sent a copy of this report.

REPORT

Gilmore Community Association has requested that Hastings Street traffic be detoured along City streets on 2001 June 02 between 9:00 am to 2:30 pm for the annual Hats Off Day Parade. In the context of the Street & Traffic Bylaw, a parade requires Council's approval.

In past years, the Hats Off Day Parade was held on Hastings Street between Boundary & Willingdon. Last year the organizers requested the closure of Hastings to extend eastward to Gamma. This extension built on past success and included all businesses that are part of the Heights Merchants Association. As last year's parade was a success, the organizers are requesting the parade and closure to extend to Gamma.

With the extension Engineering Staff, RCMP., Fire, B.C. Transit and Parade organizers have been working together to manage the diversion of Hastings Street traffic. Westbound traffic will be diverted to Penzance/Oxford and eastbound traffic will be diverted to Parker Street as in previous years.


The parade will assemble in the 100 and 200 Block of Beta Avenue and in the 4600 Block of Albert Street at 9:00 am. At 9:30 am, the Seattle and Vancouver Police Motorcycle Squads will proceed down Hastings with the parade following at approximately 10:00 am. The parade will proceed westbound along Hastings Street, dispersing in the 3700 Block of Albert Street approximately 12:00 noon.

A Petting Zoo will also be situated on City property on the south side of the 3800 Block Hastings. To ensure public safety, the Petting Zoo will set up four interlocking, four foot high enclosures consisting of western style rail fencing.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30-day cancellation notice and a cross liability clause.
4. That the coordinator of the Petting Zoo be covered with liability insurance in the minimum amount of \$2million with the City of Burnaby named as co-insured, and The Heights Merchants Association and Heights Neighbourhood Association and that the insurance policy include a 30-day cancellation notice and a cross liability clause.

As in past years the RCMP will ensure that a safe environment exists by having staff members available and City staff will be present to assist in the handling of traffic control and to coordinate cleaning.


W.C. Sinclair, P. Eng.
DIRECTOR ENGINEERING

SC:jh

cc: Director Finance
RCMP - Traffic Division