

2001 January 18

**TO:** CITY MANAGER

**FROM:** DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT: PLAYGROUND FUNDING REQUEST - GILPIN ELEMENTARY SCHOOL**

**PURPOSE:** To request Council to authorize the City to enter into an agreement with the Burnaby School Board for contribution to the cost of playground development at Gilpin Elementary School.

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**RECOMMENDATION:**

1. THAT the City be authorized to enter into an agreement with the Burnaby School Board for contribution to the cost of playground development at Gilpin Elementary School.

**REPORT**

At its meeting of 2000 January 17, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein.



Kate Friars  
DIRECTOR PARKS, RECREATION  
AND CULTURAL SERVICES

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Attachment

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cc: Director of Finance  
City Solicitor

**SUBJECT: PLAYGROUND FUNDING REQUEST - GILPIN ELEMENTARY SCHOOL**

**RECOMMENDATIONS:**

1. THAT approval be given to contribute \$ 3,000 from the 2001 Provisional Capital Budget for completion of the Gilpin Elementary School playground project.
2. THAT a copy of this report be forwarded to Ms. Angela Cotter and David Orford, Co-Chairs of the Gilpin School Parent Advisory Council.
3. THAT Council be requested to authorize the City to enter into an agreement with the Burnaby School Board for contribution to the cost of playground development as detailed in this report.

**REPORT**

Appearing under correspondence on this agenda is a letter from Ms. Angela Cotter and David Orford, Co-Chairs of the Gilpin Elementary School Parent Advisory Council, requesting a \$3,000 grant from the 2001 Provisional Capital Budget to assist with the completion of the school playground.

The Parent Advisory Council has raised the necessary funds for the playground project. Further, they have received approval from the Burnaby School Board for the installation of the upgraded playground.

The Parent Advisory Council meets the guidelines for the School Playground Funding criteria (Attachment #1), and sufficient funds are provided in the 2001 Provisional Capital Budget to complete the playground upgrade. It is recommended that approval be given to expend \$3,000 from the 2001 Provisional Capital Budget to complete the playground upgrade.

This is the second request in 2001 for approval for a contribution toward school playground upgrades. The first request, from Maywood Community School, also appears on this agenda. In the 2001 Provisional Capital Budget allocation there are sufficient funds for contributions to 3 playgrounds.

  
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**Attachment**

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cc. Director of Finance  
City Solicitor

SCHOOL PLAYGROUND FUNDING REQUESTS CRITERIA

1. Funding is available and approved in annual Commission Capital Budget.
2. The project is initiated and cost shared by a Parent/Citizen Group.
3. The project has not been given prior Commission funding. Please note though, the criterion regarding prior funding would not necessarily exclude a project from access to a second grant but would lower it in priority.
4. Projects are considered on a first come, first served basis.
5. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
6. That Parks, Recreation and Cultural Services staff be allowed input into the design process.
7. That the remainder of the funding for the entire project needs to either be in place or very close to being finalized.
8. That second time grant requests received within five years of the first approved request be initially placed on a waiting list. Should funds remain available within that given year, the applicant making the second time request may receive approval for the funding.
9. That second time requests received after a period of five years be treated on a first come, first served basis. In other words, this application would be treated as if it was their initial request.
10. That a maximum of three grants be provided to any one playground/school site.

Approved 1999 April 21 - Commission

- That the maximum contribution for each request is \$ 3,000, and
- That the criteria be expanded to include but not limited to, the purchase and planting of trees and/or shrubs for the playground area or garden projects.

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