

**TO:** CITY MANAGER

**DATE:** 2001 07 27

**FROM:** DIRECTOR ENGINEERING

**FILE:** 55-01-02

**SUBJECT:** 4TH ANNUAL FAMILY DAY EVENT ON 2001 SEPTEMBER 09

**PURPOSE:** To Seek Council Approval for Road Closure

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**RECOMMENDATIONS:**

1. THAT Council approve the road closure as discussed in this report.
2. THAT the coordinator of the event, Ann Phelps, F. Genius Productions, 280 E. 5<sup>th</sup> Ave., Vancouver, B.C. V5T 1H3, be sent a copy of this report.

**REPORT**

A request to use Mathissi Place from Sanderson Way to the end of Mathissi Place for a 4th Annual Family Day Event on Sunday, 2001 September 09 has been received from Ann Phelps, co-ordinator for the Knowledge Network. Council approval is required by the Street & Traffic Bylaw.

The Knowledge Network is planning to hold a Family Day Event on Sunday, 2001 September 09 at their location of 4355 Mathissi Place, as well as the street in front. Partnering with the United Way, the Knowledge Network Family Day is a unique community event that celebrates the magic of television and offers a full day of fun and learning for the whole family. Family Day is an excellent opportunity for adults and children to enjoy a variety of musical performances, experience hands-on educational opportunities and participate in community presentations - all within a safe environment. Last year's event attracted 22,000 participants.

The organizers intend to begin setup on Mathissi Place on Friday, 2001 September 07 5:00 pm and teardown will conclude at 10:00 pm Sunday, 2001 September 09.

Due to the large turnout of participants last year, the organizers are also requesting the closure of Sanderson Way from Gilmore to Willingdon and the support of the R.C.M.P. to direct traffic on Sunday, 2001 September 09, from 9:00 am to 5:00 pm to ensure the safety of all participants.

Staff will ensure that BC Transit and the Burnaby Hospital will not be affected by this closure.

The organizers are aware that approval is subject to the following conditions:

1. That the road closure be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered on the closed road.
3. That the road closure be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

  
DIRECTOR ENGINEERING

SC:jh

cc: Director Finance  
RCMP-Traffic Division  
Fire Department