

CITY OF BURNABY

EXECUTIVE COMMITTEE OF COUNCIL

HIS WORSHIP, THE MAYOR
AND COUNCILLORS

RE: 2001 LEASE GRANTS - RESOURCE CENTRES

RECOMMENDATIONS:

1. THAT Council approve the proposed year 2001 lease grants for resource centre tenants, as contained in this report.
2. THAT Council authorize staff to make the appropriate 2001 lease renewal arrangements with the Burnaby Heights and Edmonds Resource Centre tenants.
3. THAT Council authorize the City Solicitor to prepare the necessary 2001 lease authorization bylaw for tenants of the Burnaby Heights and Edmonds Resource Centres.

R E P O R T

The Executive Committee of Council, at its meeting held on 2000 November 20, endorsed the attached report requesting approval for 2001 lease grants for non-profit tenants at the Burnaby Heights and Edmonds Resource Centres.

Respectfully submitted,

Councillor N. Volkow,
Chair

Councillor D.R. Corrigan,
Member

Councillor C. Redman,
Member

<p>: COPY - CITY MANAGER - DIRECTOR FINANCE - DIR. PLNG. & BLDG. - DIR. PARKS, REC. & CULT. SERV. - CHIEF LICENCE INSP. - CITY SOLICITOR</p>
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TO: EXECUTIVE COMMITTEE - GRANTS 2000 November 14
FROM: DIRECTOR PLANNING AND BUILDING Our File: 10.121
SUBJECT: YEAR 2001 LEASE GRANTS - RESOURCE CENTRES
PURPOSE: To seek approval for year 2001 lease grants for non-profit tenants at the Burnaby Heights and Edmonds resource centres.

RECOMMENDATIONS:

1. **THAT** the Committee request Council to approve the proposed year 2001 lease grants for resource centre tenants, as contained in this report.
2. **THAT** the Committee request Council to authorize staff to make the appropriate 2001 lease renewal arrangements with the Burnaby Heights and Edmonds Resource Centre tenants.
3. **THAT** the Committee request Council to authorize the City Solicitor to prepare the necessary 2001 lease authorization bylaw for tenants of the Burnaby Heights and Edmonds Resource Centres.

R E P O R T

1.0 BACKGROUND

In 1992 April, Council approved guidelines for the issuance of grants to offset lease rates for non-profit groups allocated space at the Burnaby Heights and Edmonds Resource Centres. In general, tenants at the resource centres can qualify for a grant to offset 25% or 50% of their lease costs depending on the extent of service provided to Burnaby residents.

At its meeting of 2000 September 11, Council approved recommendations for year 2001 lease rates and anticipated lease grant amounts for tenants at the resource centres. Council also approved a recommendation to distribute the report to tenants with a request for tenants to make application for 2001 lease grants.

Based on the lease grant guidelines and the information received from tenant applications, this report proposes 2001 lease grant amounts for non-profit tenants at the resource centres.

2.0 PROPOSED 2000 LEASE GRANTS

Staff have received all expected 2001 lease grant applications. The requests received, with the exception of the Canadian Mental Health Association, are consistent with the lease grant guidelines, and reflect the anticipated lease grant amounts outlined in the report received by Council in 2000 September.

Information provided by the Canadian Mental Health Association indicates that the client base of the Society has shifted in recent years from being primarily Burnaby-based to about 60% Burnaby-based. About 40% of the Society's services are provided largely to New Westminster residents. As a result, based on the Lease Grant Guidelines, the Society would now qualify for a partial lease grant (25% offset), as opposed to the full lease grant (50% offset) approved in previous years. Staff have discussed this potential change in status with the Society. In response, the Society has requested a continuation of the full lease grant for 2001. This would then enable to Society to undertake a review of the program offered at the Edmonds Centre with a view to either adjusting the program budget to reflect a partial lease grant amount for 2002, or to refocusing the program to serve primarily Burnaby residents. For 2001, it is proposed that the requested full lease grant amount for the Society be approved. Staff would advise the Society that the anticipated 2002 lease grant would be reduced to a partial grant amount (25% reduction) should the percentage of the Society's Burnaby clients for the next year remain below the 75% level prescribed by the Lease Grant Guidelines.

For the year 2001, lease grants are proposed for 12 non-profit groups at the Burnaby Heights Resource Centre, and 7 non-profit groups at the Edmonds Neighbourhood Resource Centre, as shown in Table 1, *attached*. The following table summarizes the total change from 2000 to 2001 for projected lease revenues and grants for both resource centres.

<i>Resource Centres</i>	<i>2000 \$</i>	<i>2001 \$</i>	<i>\$ Increase 2000 - 2001</i>	<i>% Increase</i>
<i>Lease Rates (before grants)</i>	\$428,588	\$435,730	\$7,144	1.7%
<i>Lease Grants</i>	\$173,658	\$175,277	1,619	(0.93%)
<i>Lease Revenues (after grants)</i>	\$254,931	\$260,454	\$5,523	2.2%

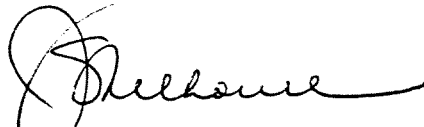
Note: These figures are provided for comparison purposes. Figures are based on the established lease rates for 2000 and 2001, the proposed level of lease support for 2001, and assume full occupancy at both resource centres.

Currently, Room 23 and space recently vacated by the Burnaby Association for the Mentally Handicapped at Burnaby Heights remains to be re-allocated. The Community Issues and Social Planning Committee is in the process of seeking tenants for these spaces. For budgeting purposes, this report and referenced tables assumes that vacant rooms at Burnaby Heights will be re-allocated to non-profit tenants that would qualify for the full lease grant amount.

3.0 NEXT STEPS

It is proposed that the Committee forward this report and recommendations to Council for approval of the proposed 2001 lease grant amounts. Once approved by Council, the Finance Department would adjust the monthly lease charges for the benefiting organizations to reflect the approved grant amount. The grant funds would be transferred internally for budgeting and accounting purposes.

It is also proposed that staff be authorized to make the necessary 2001 lease agreement renewal arrangements with tenants at both centres, and that the City Solicitor be authorized to prepare the necessary 2001 lease authorization bylaw.


D.G. Stenson, Director
PLANNING AND BUILDING

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Attachment

cc: City Manager
Director Finance
Director Parks, Recreation & Cultural Services
City Clerk
City Solicitor

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TABLE 1

PROPOSED 2001 LEASE GRANTS

RESOURCE CENTRES	2001	2001	2001	2001	2001
	Approved Lease Rate \$/Year	Proposed Lease Grant \$/Year	Lease Costs Offset (%)	Lease Cost Increase \$/Year	Lease Cost Increase (%)
Burnaby Heights					
Boy Scouts of Canada	\$21,196.80	\$10,598.40	50.0%	\$154.6	1.5%
Vacant Space - to be reallocated	\$50,195.12	\$25,097.56	50.0%	\$379.0	1.5%
Burnaby Family Life Institute	\$48,211.20	\$24,105.60	50.0%	\$351.5	1.5%
Burnaby Info & Community Services Society	\$21,532.80	\$10,766.40	50.0%	\$602.60	5.9%
Vacant Space - to be reallocated	\$4,464.00	\$2,232.00	50.0%	\$32.6	1.5%
Burnaby New West Child Support Program	\$10,137.60	\$5,068.80	50.0%	\$73.9	1.5%
Burnaby School District	\$47,498.40	\$0.00	0.0%	\$2,462.40	5.5%
Burnaby Seniors Outreach Services Society	\$3,148.80	\$1,574.40	50.0%	\$23.0	1.5%
Burnaby Volunteer Centre	\$7,372.80	\$3,686.40	50.0%	\$53.76	1.5%
Burnaby Volunteer Centre - Stock Room	\$655.60	\$327.80	50.0%	\$4.9	1.5%
B.C. Amateur Boxing Association	\$2,139.64	\$0.00	0.0%	\$32.3	1.5%
Carreen Child and Family Services Society	\$8,294.40	\$4,147.20	50.0%	\$60.5	1.5%
Comitato Attivita Scholastiche Italiane / O.A.S.I.	\$15,321.60	\$7,660.80	50.0%	\$111.7	1.5%
Families As Support Teams Society (FAST)	\$3,753.60	\$1,876.80	50.0%	\$27.4	1.5%
Life Line Society	\$7,372.80	\$3,686.40	50.0%	\$53.8	1.5%
Rosemary Brown Family Services Society of BC	\$5,491.20	\$1,372.80	25.0%	\$60.1	1.5%
Simon Fraser Health Region	\$7,411.20	\$0.00	0.0%	\$108.1	1.5%
Air Cadets - 759 Falcon Squadron	\$4,147.20	\$2,073.60	50.0%	\$30.2	1.5%
Air Cadet - 759 Falcon Squadron -- Utility Space	\$1,025.12	\$512.56	50.0%	\$7.7	1.5%
Total Burnaby Heights	\$268,344.76	\$104,274.96	38.9%	\$4,622.25	2.90%
Edmonds					
Burnaby Family Life Institute	\$28,800.00	\$14,400.00	50.0%	\$210.0	1.5%
Burnaby School District	\$14,390.40	\$0.00	0.0%	\$209.9	1.5%
Canadian Mental Health Association	\$14,457.60	\$7,228.80	50.0%	\$105.4	1.5%
Canadian Red Cross - Burnaby Branch	\$14,400.00	\$7,200.00	50.0%	\$105.0	1.5%
Deaf Children's Society of B.C.	\$21,984.00	\$5,496.00	25.0%	\$240.4	1.5%
St. John Ambulance - Burnaby Branch	\$19,497.60	\$9,748.80	50.0%	\$142.2	1.5%
St. Leonard's Youth & Fam. Services Society	\$3,350.40	\$1,675.20	50.0%	\$24.4	1.5%
St. Matthews Day Care Society	\$50,505.60	\$25,252.80	50.0%	\$368.3	1.5%
Total Edmonds	\$167,385.60	\$71,001.60	42.4%	\$1,405.6	1.5%
TOTAL RESOURCE CENTRES	\$435,730.36	\$175,276.56	40.2%	\$6,027.85	2.37%

