

COMMUNITY ISSUES AND SOCIAL PLANNING COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

RE: SPACE ALLOCATION PROPOSAL - BURNABY HEIGHTS

RECOMMENDATIONS:

1. **THAT** an allocation of Room 24B at the Burnaby Heights Resource Centre be offered to the Royal Canadian Air Cadets, or if this group fails to enter into the required lease arrangements, that it be allocated to Scouts Canada as outlined in Section 3.0 of this report.
2. **THAT** a copy of this report be sent to Scouts Canada, Burnaby Regional Council, #35 - 250 Willingdon Avenue, Burnaby, B.C. V5C 5E9, and the Royal Canadian Air Cadets, 759 Falcon Squadron, PO Box 82520, Burnaby, B.C. V5C 5Z1.

REPORT

The Community Issues and Social Planning Committee at its meeting held on 2000 May 24 received and adopted the *attached* report to present a proposal for the allocation of Room 24B at the Burnaby Heights Community Resource Centre.

Respectfully submitted,

Councillor D. Johnston
Chair

Councillor N. Harris
Vice Chair

<p>:COPY - CITY MANAGER - DIRECTOR FINANCE - DIR. PLNG. & BLDG. - CHIEF LICENCE INSP. - CITY SOLICITOR</p>
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TO: COMMUNITY ISSUES AND SOCIAL PLANNING COMMITTEE 2000 May 17

FROM: DIRECTOR PLANNING AND BUILDING OUR FILE: 10.121

SUBJECT: SPACE ALLOCATION PROPOSAL - BURNABY HEIGHTS

PURPOSE: To present a proposal for the allocation of Room 24B at the Burnaby Heights Community Resource Centre.

RECOMMENDATIONS:

1. **THAT** an allocation of Room 24B at the Burnaby Heights Resource Centre be offered to the Royal Canadian Air Cadets, or if this group fails to enter into the required lease arrangements, that it be allocated to Scouts Canada as outlined in Section 3.0 of this report.
2. **THAT** a copy of this report be sent to Scouts Canada, Burnaby Regional Council, #35 - 250 Willingdon Avenue, Burnaby, BC V5C 5E9, and the Royal Canadian Air Cadets, 759 Falcon Squadron, PO Box 82520, Burnaby, BC V5C 5Z1.

REPORT

1.0 INTRODUCTION

On 2000 April 03, Council approved the recommendation of the Community Issues & Social Planning Committee for the allocation of space to the Chinese Cultural Centre of Greater Vancouver at the Burnaby Heights Resource Centre. Subsequent to this approval, the Chinese Cultural Centre re-examined the available space and determined that it was not suitable for its purposes. As a result, the Chinese Cultural Centre has advised staff that it is no longer interested in leasing this space. The Committee has been seeking a suitable and willing tenant to lease this space since it was vacated by the Burnaby Multicultural Society on 1998 May 31.

This report proposes that the space be offered to the Royal Canadian Air Cadets, or if this group fails to enter into the required lease arrangements, that it be allocated to Scouts Canada.

2.0 APPLICANTS

As part of the pervious space allocation process, the Royal Canadian Air Cadets and Scouts Canada had submitted the following requests for Room 24B that met the basic requirements of the space allocation guidelines. A third application from "The Children's Education Trust" was determined to be inconsistent with the intent of the space allocation guidelines for Resource Centre space, and as a result is not being reconsidered for the space at this time. The Air Cadets and Scouts Canada have expressed a continuing interest in leasing the space subject to required approvals.

Royal Canadian Air Cadets - 759 "Falcon Squadron"

The 759 Falcon Squadron is a non-profit society established in North Burnaby in 1965. The Squadron provides programs and activities for youth between 12 and 19 years of age. The Squadron currently has 60 cadets, 97% of which are Burnaby residents. The Squadron is seeking space at the Resource Centre for administrative use by its officers, civilian instructors, and parent sponsoring committee members. It currently has a Parks Department allocation in the Civil Defense Building located in Confederation Park. The Squadron also uses the Burnaby Heights gym for cadet training and activities, and rents storage space in the basement of the Resource Centre.

Scouts Canada - Burnaby Regional Council

The Burnaby Regional Council - Scouts Canada is a non-profit society which currently leases two rooms (2,208 square feet) at Burnaby Heights for the Burnaby Regional Council office and the Scout Shop. The organization provides programs for Burnaby youth age 5 to 26 years based on Scouting principles. The Regional Council is seeking additional space to accommodate some administrative activities and to provide a secure and accessible location for office files. These files are currently occupying space in its other Burnaby Heights rooms that could be put to better use.

3.0 PROPOSED ALLOCATION

In general, the two remaining applicants, the Royal Canadian Air Cadets and Scouts Canada, meet the adopted guidelines for the use of space at the Burnaby Heights Resource Centre in that they operate on a non-profit basis and provide services of benefit to the community. The office and storage uses proposed by the applicants are compatible with the available space, and the Rosemary Brown Family Services Society with which the selected applicant would share the common entrance and lobby area of Room 24B.

Given that the Royal Canadian Air Cadets would be using the space for high order office and meeting purposes, it is proposed that an allocation of Room 24B be offered first to the Royal Canadian Air Cadets. Should the Air Cadets decline to lease the space, it is proposed that it be offered in turn to Scouts Canada to meet its excess administrative file storage needs.

4.0 NEXT STEPS

With Council approval of the Committee's recommendation for the allocation of the available space, staff would undertake the necessary lease arrangements with the accepting tenant. Consistent with City policy, the lease cost for the space at Burnaby Heights is set at \$9.46 per year per square foot for office use and \$5.87 per year per square foot for storage use. In turn, as appropriate, a lease grant application from the selected tenant would be forwarded to the Executive Committee - Grants for consideration.


D.G. Stenson, Director
PLANNING AND BUILDING

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cc: City Manager
Director Finance
City Clerk

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