

3. That the event be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

The Derby will be run along Sperling Avenue adjacent to the Deer Lake Park. The event will run from 9:00am-3:30pm with access available for all local residents during the entire time. This would be the eighth time this community event was held at this location. We understand that the last seven soap box derbys were very successful community events. Mr. MacKay has undertaken a postal mail-out rather than a "flyer" delivery to affected residents to inform them of the soap box derby.


DIRECTOR ENGINEERING

SC:jh
Attach.

cc: Director Finance
RCMP-Traffic Division



ROTARY CLUB OF BURNABY

RECEIVED
MAY 06 2000
MAIL BOX NO. B0001, BURNABY, B.C. V5H 3X

Re: PL	✓

March 6, 2000

Mr. Peeter Liivamagi
Assistant Director Traffic and Engineering,
City of Burnaby,
4949 Canada Way,
Burnaby, B.C. V5G 1M2

Re: 8th Annual Deer Lake Gravity Grand Prix June 24th 2000

Dear Peeter;

Once again we are seeking the approval of City Council and Burnaby City staff to host this very successful event. You will recall that the Burnaby Rotary Club has assumed a principal role in the organization and administrative functions in order to provide continuity in the future. The parents of the 48 participants are still very much involved, together with other volunteers within the Deer Lake/Buckingham Heights community.

As usual the support and cooperation from your staff leading up to and during last years event was excellent. Although the weather was less than cooperative, the children, parents and volunteers by all accounts had a wonderful time!

The format and agenda is essentially the same as it has been for the past several years. This year the event, subject to your approval, will be held on:

DATE: Saturday June 24th 2000 (Rain date Sunday June 25th)

PARTICIPANTS: 48 children aged 8 through 12, from the Deer Lake/Buckingham Heights area competing for prizes and trophies. Net proceeds to go to Rotary Club projects in the community.

SITE ARRANGEMENTS: As previous years the event requires the use of Sperling Avenue. Traffic will be guided by radio equipped volunteers ensuring continual access to residents. Tires will line the road as before for safety purposes. Approximately 100 volunteers will be on hand to help stage the event.

LOCAL RESIDENTS: Upon approval all affected residents will be advised in writing as to the days activities.

If you require additional information please feel free to contact me at the following mailing address and telephone numbers.

Neil H. MacKAY
5757 Buckingham Avenue,
Burnaby, B.C. V5E 2A2

Telephone – 521-4546
Facsimile - 515-0066
Pager - 844-4431

Yours very truly,

Neil H. MacKAY
Event Coordinator.