

TO: CITY MANAGER

2000 December 11

FROM: DIRECTOR FINANCE

SUBJECT: PROPOSAL FOR FOOD SERVICES - PRIMARY VENDOR

PURPOSE: To obtain approval to award a contract for the supply and delivery of food products required by the City's food service operations.

RECOMMENDATION:

1. **THAT** a contract be awarded to the lowest bidder, Konings Wholesale Ltd., for the supply and delivery of food products for a 2 year period, for an estimated annual cost of \$165,000.

REPORT

Two proposals for the supply and delivery of food products were received by the closing time of 3:00 p.m. Wednesday, September 20, 2000. Because the bidders' responses offered a variety of products and package formats, a tabulation of the bids received would be of questionable value. However, the end result is that the overall pricing submitted by Konings Wholesale Ltd. is calculated to be approximately 15% lower than that submitted by the other bidder, Serca Food Service Inc.

The third firm invited to bid, Allied Food Services Ltd., declined to submit a proposal because they are unable to supply the full range of products required by the City.

The scope of work involves the supply and delivery of a wide range of food products for the various food concessions and caterers operated by Parks & Recreation, for a two year period commencing early in the new year. Based on mutual agreement between the City and the supplier, the recommended agreement may be extended by up to two 12 month periods.

Konings Wholesale Ltd. has supplied food service products to the City for the past five years. Staff report that Konings has consistently provided quality product and excellent service at a competitive price.

In the past, several suppliers provided food products for the City's food service. The recommended agreement will consolidate the City's food service requirements, resulting in greater efficiency for Parks staff, reduced accounting and administrative costs, and optimized pricing and discounts.

The Director Parks, Recreation and Cultural Services concurs with the above recommendation.


Rick Earle
DIRECTOR FINANCE

cc. Director Parks, Recreation & Cultural Services