

TO: MEMBERS OF COUNCIL

DATE: 2000 APRIL 11

FROM: MAYOR DOUGLAS P. DRUMMOND

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SUBJECT: ESTABLISHMENT OF AN EMERGENCY PLANNING COMMITTEE

PURPOSE: To obtain Council approval for the establishment of an Emergency Planning Committee.

RECOMMENDATIONS:

1. **THAT** Council establish an Emergency Planning Committee which would oversee and coordinate an emergency preparedness program for the City of Burnaby.
2. **THAT** the following be established as Terms of Reference for the Emergency Planning Committee:
 - a) To provide policy advice and/or program recommendations to Council on specific emergency preparedness issues.
 - b) To provide, as required, recommendations to Council in relation to the City of Burnaby's emergency preparedness goals and objectives to ensure that they continue to meet the social, economic and safety needs of the community.
 - c) To prepare and approve information to be distributed to the public concerning safety, survival and emergency preparedness.
 - d) To be responsible for the preparation, annual review and updating of the Burnaby Emergency Plan.
 - e) To oversee all programs of training, disaster and emergency exercise planning.
3. **THAT** the Emergency Planning Committee be chaired by Councillor Doug Evans, with Councillor Nancy Harris as vice-chair, and Councillor Nick Volkow as a member. The Committee should also include the Emergency Coordinator, the Police chief, the Fire chief, a senior Public Works Engineer, an Administrative Officer, a senior Public Health Officer, an Emergency Social Services Officer, and any other appointed members as Council sees fit at a future time.

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REPORT

The City of Burnaby has been in the process of preparing an emergency plan and program over the past few years. The creation of an Emergency Planning Committee would be a natural progression of this process. The Committee would further develop and enhance the safety and education of our citizens in the event of a disaster through the creation of policies and outreach activities. An Emergency Planning Committee would provide our citizens with a more safe and stable future.



Douglas P. Drummond
Mayor