

TO: CITY MANAGER 1999 March 04
FROM: APPROVING OFFICER Our File: 00.630
SUBJECT: DEPUTY APPROVING OFFICER FOR SUBDIVISIONS
PURPOSE: To request appointment of a deputy Approving Officer for subdivisions.

RECOMMENDATION:

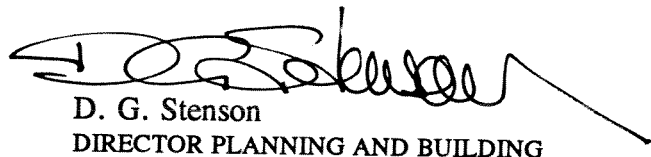
1. THAT Mr. Kenji Ito, Assistant Director Current Planning, be appointed as an Approving Officer for subdivisions.

R E P O R T

In order to assure continuity in the processing of subdivision applications in the City, and to assure the availability of an Approving Officer on the infrequent occasions when the Director Planning and Building and the Deputy Director Planning and Building are unavailable, it is necessary to arrange for the appointment of a deputy or alternate with signing authority.

In accordance with the provisions of the Land Title Act, it is recommended that Mr. Kenji Ito, Assistant Director Current Planning be designated in this capacity.

This appointment will ensure continuity in the delivery of service and promote greater efficiency at times when an additional deputy with authority to approve subdivisions, including Strata Plans, is required.


D. G. Stenson
DIRECTOR PLANNING AND BUILDING

DGS:lf
cc: Deputy Manager Corporate Services
City Solicitor
Director Engineering