

TO : CITY MANAGER 1999 November 18

FROM : DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

**SUBJECT : PLAYGROUND FUNDING REQUEST - LOCHDALE COMMUNITY SCHOOL**

PURPOSE : To request Council's authorization for the City to enter into an agreement with the Burnaby School Board for contribution to the cost of playground development at Lochdale Community School.

---

**RECOMMENDATION:**

1. THAT authorization be given to the City to enter into an agreement with the Burnaby School Board, under Section 611 of the Municipal Act, for contribution to the cost of playground development as detailed in the attached report.

**REPORT**

At its meeting of 1999 November 17, the Parks and Recreation Commission received the attached staff reports on the above subject and adopted the three recommendations contained therein.



Kate Friars  
PARKS, RECREATION  
AND CULTURAL SERVICES

tc  
Attachment  
c:\data\wp\council\ 991118

cc: Director Finance  
Acting City Solicitor

**SUBJECT: PLAYGROUND FUNDING REQUEST - LOCHDALE COMMUNITY SCHOOL**

---

**RECOMMENDATIONS:**

1. THAT the expenditure of \$3,000 from the 1999 Capital Budget be approved to contribute to the purchase of playground equipment for Lochdale Community School.
2. THAT a copy of this report be forwarded to Ms. Lori Davis and Ms. Debbie Jai of the Grounds Enhancement Committee of Lochdale Community School.
3. THAT Council authorize the City to enter into an agreement with the Burnaby School Board, under Section 611 of the Municipal Act, for contribution to the cost of playground development as detailed in this report.

**REPORT**

At its meeting of 1999 February 17, the Parks and Recreation Commission received a staff report addressing the request from Lochdale Community School for \$3,000 contribution towards their new playground (Attachment 'A') and adopted the recommendations contained therein.

Appearing under correspondence on this agenda is a letter from Ms. Lori Davis and Ms. Debbie Jai of the Grounds Enhancement Committee of Lochdale Community School, notifying the Commission that all their funds and approvals are in place.

It is recommended that the expenditure of \$3,000 from the Capital Budget be approved to enable Lochdale Community School to complete their purchase and install the playground equipment in 2000.

This request is the second request for a contribution towards school playground upgrades. In the 1999 Capital Budget allocation, there are sufficient funds for contributions to three playgrounds. Edmonds Community School is the remaining school that was given approval in principle and will be requesting a contribution prior to the end of 1999.

WS:hh

Attach.

d:\ws\lochdalerequest

cc: Director Finance  
Acting City Solicitor

ITEM	8
DIRECTOR'S REPORT NO.	3
COMMISSION MEETING	99/02/17

SUBJECT: PLAYGROUND FUNDING REQUEST - LOCHDALE COMMUNITY SCHOOL

ATTACHMENT 'A'

RECOMMENDATIONS:

1. That \$3,000 be approved in principle to contribute to the purchase of playground equipment for Lochdale Community School.
2. That a copy of this report be forwarded to Ms. Debbie Jai and Ms. Lori Davis

REPORT

At its meeting of 1999 February 03, the Commission received a letter from the Lochdale Community School Grounds Enhancement Committee, requesting a \$3,000 grant from the 1999 Capital Program to assist with the schools' playground development (Attachment #1).

The Grounds Enhancement Committee which is a committee of the Lochdale Community School Association has raised the necessary funds to purchase the playground equipment. The estimated cost of the playground equipment is \$30,000. The total funds raised amounts to \$27,400. The City's contribution of \$ 3,000 from the 1999 Capital Budget completes the funding requirement for purchase of equipment. The school is committed to raise the additional funds to install the equipment. The estimate for the installation cost is \$ 9,000. The committee has stated these additional funds will be in place for installation to occur in October of 1999.

The Lochdale Community School Grounds Enhancement Committee meet the criteria for school playground funding as laid out in (Attachment #2). Sufficient General Revenue Funds are available and the project included in the 1999 Parks General Development component of the 1999 - 2003 Capital Program.

It is recommended that approval in principle of \$3,000 be given to upgrade Lochdale Community School Playground once the Lochdale Grounds Enhancement Committee has raised the necessary funds for the installation of the equipment, and installation take place prior to 1999 December 31. It is further suggested that when the funds to install the equipment have been raised that Lochdale Grounds Enhancement Committee send a written request to Commission indicating their funding status so that the grant can be approved.

CL:mc/ps

Attachments (2)

d:\data\wp\mc\cl\commission\lochplayground.wpd

cc. Director of Finance  
City Solicitor



# lochdale community school

6990 Aubrey Street • Burnaby, B.C. • V5B 2E5 • Telephone 664-8743 • Fax 664-8325

January 13, 1999

Parks & Recreation Commission  
c/o Administration Office  
#101 - 4946 Canada Way  
Burnaby, B.C.

Attention: George Kawaguchi, Chairman

Dear Mr. Kawaguchi:

We are writing to inquire about a \$3,000.00 Grant you offer that may be put towards our Ground Enhancement Project at Lochdale Community School. This includes a new playground structure, surface and installation.

We have recently received confirmation of Casino proceeds in the amount of \$20,000.00 and in addition to the \$7,400.00 already raised by our school parent association, we are planning a further fund raiser in the spring. This brings us close to our goal according to estimates we have received from several playground companies, which is \$30,000 plus \$9,000 installation.

This grant would greatly assist in our vision that began approximately two years ago. This play structure will be a great benefit to both our students and our surrounding community.

We appreciate your consideration of this application.

Thank you,

*Lori Davis*  
*Debbie Jai*

Debbie Jai & Lori Davis  
Grounds Enhancement Committee  
Lochdale Community School Association

A REPORT ON THIS SUBJECT WILL BE  
SUBMITTED AT A FUTURE MEETING

cc: Sue MacIntyre, Kensington Recreation Complex

SCHOOL PLAYGROUND FUNDING REQUESTS CRITERIA

1. Funding is available and approved in annual Commission Capital Budget.
2. The project is initiated and cost shared by a Parent/Citizen Group.
3. The project has not been given prior Commission funding. Please note though, the criterion regarding prior funding would not necessarily exclude a project from access to a second grant but would lower it in priority.
4. Projects are considered on a first come, first served basis.
5. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
6. That Parks and Recreation staff be allowed input into the design process.
7. That the remainder of the funding for the entire project needs to either be in place or very close to being finalized.
8. That second time grant requests received within five years of the first approved request be initially placed on a waiting list. Should funds remain available within that given year, the applicant making the second time request may receive approval for the funding.
9. That second time requests received after a period of five years be treated on a first come, first served basis. In other words, this application would be treated as if it was their initial request.
10. That a maximum of three grants be provided to any one playground/school site.

CL:mc

d:\data\wp\mc\cl\general\playcriteria.wpd

