

TO: CITY MANAGER **DATE:** 1999 10 26
FROM: DIRECTOR ENGINEERING **FILE:** 55-01-02
SUBJECT: REMEMBRANCE DAY PARADE: 1999 NOVEMBER 11
PURPOSE: To seek Council approval for the parade mentioned.

RECOMMENDATIONS:

1. **THAT** Council approve the parade as discussed in this report.
2. **THAT** a copy of this report be sent to Reg O'Dell, Parade Marshall, Royal Canadian Legion Branch 148, 4356 E. Hastings Street, Burnaby, B.C., V5C 2J9.

R E P O R T

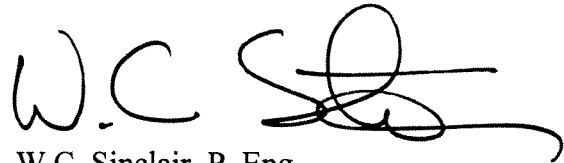
A request to use City streets for a Remembrance Day Parade on Thursday, 1999 November 11 has been received from Branch 148 of the Royal Canadian Legion. Council approval is required by the Street & Traffic Bylaw.

The Remembrance Day Parade originates at Rosser Avenue at Hastings Street, leaves at approximately 10:30am, travelling east on Hastings Street, north on Alpha Avenue to the Cenotaph at Confederation Park and return via same route by 12:30pm.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. Adult supervisors to walk on the centreline side of Hastings Street to form barrier between children and vehicular traffic.

4. That the RCMP must be prepared to supervise all traffic control on Hastings Street, especially at the major intersections.
5. All emergency services, bus lines, etc. are advised of said event.
6. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

A handwritten signature in black ink, appearing to read 'W.C. Sinclair', with a stylized flourish extending to the right.

W.C. Sinclair, P. Eng.
DIRECTOR ENGINEERING

SC:jb

cc: Director Finance
RCMP-Traffic Division