

TO: CITY MANAGER

DATE: 1999 10 26

FROM: DIRECTOR ENGINEERING

FILE: 55-01-02

SUBJECT: 1999 REMEMBRANCE DAY PARADE

PURPOSE: To seek Council approval for a Remembrance Day Parade.

RECOMMENDATIONS:

1. **THAT** Council approve the Remembrance Day Parade as discussed in this report.
2. **THAT** a copy of this report be sent to A.D. Whitteker, Remembrance Day Coordinator, South Burnaby Branch No. 83, Royal Canadian Legion, 5289 Grimmer Street, Burnaby, B.C., V5H 2H3.

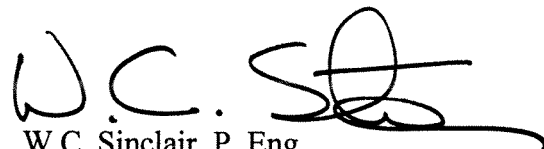
R E P O R T

A request to use City streets for a Remembrance Day Parade on Thursday, 1999 November 11 has been received from South Burnaby Branch No. 83, Royal Canadian Legion. In the context of the Street & Traffic Bylaw, this request requires Council's approval.

The parade will assemble in the Chev Olds parking lot on Grimmer Street at 9:40am and move off at 10:10am. It will then proceed west on Grimmer Street to the Legion premises. The Legion will advise all emergency services and bus lines.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.


W.C. Sinclair, P. Eng.
DIRECTOR ENGINEERING

SC:jb

cc: Director Finance
RCMP-Traffic Division

