

**TO:** CITY MANAGER

**DATE:** 1998 07 21

**FROM:** DIRECTOR ENGINEERING

**FILE:** 15-03-01

**SUBJECT:** OCCUPATIONAL HEALTH AND SAFETY RISK ASSESSMENT PROGRAM

**PURPOSE:** To advise Council of the City's participation in the proposed risk assessment program in compliance with the new Workers' Compensation Board regulations.

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**RECOMMENDATION:**

1. THAT Council receive this report for information.

**REPORT**

**INTRODUCTION**

Council at its regular meeting of 1998 July 13, requested a staff report on a recent proposal initiated by the B.C. Municipal Safety Association to undertake a risk assessment program in compliance with the new Workers' Compensation Board regulations. This report is to provide Council with the background information on the proposal and the action that has been undertaken by the City.

**DISCUSSION**

Workers' Compensation Board recently has developed new regulations for the Occupational Health and Safety Program which came into effect in April 1998. Under the new regulations, detailed written risk assessments and work procedures are required for specific work areas. Burnaby has developed work procedures for some of the areas in the past based on the old regulations and now is required to update the program and to include additional areas that were not previously required.

As in the past, each organization could proceed to develop the program individually. The B.C. Municipal Safety Association with its membership covering most municipalities in the Lower Mainland and on Vancouver Island is proposing to establish a process that would oversee the development of the risk assessment and procedures program to cover the need of the municipalities. The project would cost approximately \$70,000 and several municipalities in the Lower Mainland including the Greater Vancouver Regional District have already agreed to participate and share the cost of the project. The B.C. Municipal Safety Association proposal offers a cost effective method

of developing the required program. Burnaby staff have contacted the Association indicating the City's desire to participate in the joint project. It is expected that the project would be initiated in the next few months and the final cost sharing will be determined when all participating partners are confirmed.

This is provided for the information of Council.

W.C. S.   
DIRECTOR ENGINEERING

LSC:lml

cc: Deputy City Manager - Corporate Labour Relations  
Human Resources Manager