

**TO:** CITY MANAGER

**DATE:** 1998 08 17

**FROM:** DIRECTOR ENGINEERING

**FILE:** 55-01-02

**SUBJECT:** REMEMBRANCE DAY PARADE: 1998 NOVEMBER 11

**PURPOSE:** To seek Council approval for the parade mentioned.

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**RECOMMENDATIONS:**

1. THAT Council approve the parade as discussed in this report.
2. THAT the following be sent a copy of this report:
  - a) Reg O'Dell, Parade Marshall, Royal Canadian Legion Branch 148, 4356 E. Hastings Street, Burnaby, B.C., V5C 2J9; and
  - b) District Manager, Ministry of Transportation & Highways, #200 - 1065 Columbia Street, New Westminster, B.C., V3M 6H7.

**REPORT**

A request to use City streets for a Remembrance Day Parade on Wednesday, 1998 November 11 has been received from Branch 148 of the Royal Canadian Legion. Council approval is required by the Street & Traffic Bylaw.

The Remembrance Day Parade originates at Rosser Avenue at Hastings Street, travels east on Hastings Street, north on Alpha Avenue to the Cenotaph at Confederation Park and return via same route.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. Ministry of Transportation & Highways' approval must be obtained for the use of Hastings Street.



DIRECTOR ENGINEERING

SP:jb

cc: Director Finance  
RCMP-Traffic Division