

1998 June 16

**TO:** CITY MANAGER  
**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES  
**SUBJECT:** HIRED EQUIPMENT - JERRY WILLIAMS EXCAVATING  
**PURPOSE:** To obtain Council authority for continued use of Jerry Williams Excavating for work on miscellaneous City Projects.

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**RECOMMENDATION:**

1. THAT Council authorize the continued use of Jerry Williams Excavating from the hired equipment list to perform work on various City projects as outlined in this report.

**REPORT**

Jerry Williams Excavating is a contractor on the hired equipment list, who provides a range of equipment and specialized services for the City.

Hired equipment suppliers are used when the labour for a project is supplied by City employees and the equipment needed is not available within the City fleet. Hired equipment suppliers are drawn from the City's approved list, whose rates are competitive for the specialized equipment they use on City projects.

Jerry Williams has been used by the City in the past and is familiar with City standards and operating requirements. During the year, Jerry Williams Excavating has been used on a range of miscellaneous projects including; emergency repairs to the Burnaby Mountain Trail, reconstruction of Confederation Park sportsfield, irrigation trenches and improvements to the golf courses. Additional outstanding projects which still require excavating services include playground retrofitting, the Trans Canada and Urban Trails.

The anticipated expenditures for Jerry Williams Excavating to the end of 1998 amount to \$200,000, for which Council authorization is sought.



KATE FRIARS  
Director Parks, Recreation & Cultural Services

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cc: Director Finance  
Director Engineering