

TO: CITY MANAGER

1998 October 13

FROM: DIRECTOR FINANCE

SUBJECT: ELECTRICAL MAINTENANCE SERVICES FOR CITY BUILDINGS AND PARK SITES (Item No. 8, Manager's Report No. 55, 1995 November 27)

PURPOSE: To obtain approval to extend by 12 months our existing purchase order for electrical maintenance services.

RECOMMENDATION:

1. THAT the existing purchase order with Western Integrated Electrical Ltd. for electrical maintenance services for City buildings and park sites be extended by 12 months until 1999 October 31, for an estimated cost of \$380,000 with final payment based on actual work performed and the hourly rates tendered.

REPORT

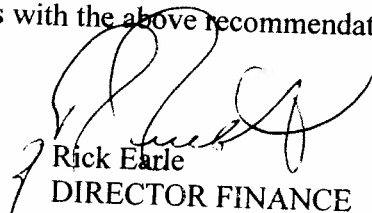
At the regular meeting on Monday, 1995 November 27, Council adopted a report recommending that the City award the tender for electrical maintenance services to Western Integrated Electrical Ltd. The resulting purchase order for the initial 24 month period identified the option to extend by up to two 12 month periods. This order was extended by the first allowable 12 month period in 1997 October, and is due to expire 1998 October 31.

The work of this purchase order involves the supply of electrical maintenance services and materials for individual requirements of less than \$4,000, at various locations throughout Burnaby.

Western Integrated has provided electrical maintenance services to the City since 1993. Staff consider the services provided to be effective and of good value, and the Contractor's personnel to be competent and cooperative. In view of the Contractor's performance and their offer to hold their rates firm for another 12 months, the recommended extension is considered to be in the best interest of the City.

The funding for this work is provided in various accounts in both the Operating and Capital budgets.

The Director Engineering concurs with the above recommendation.


Rick Earle
DIRECTOR FINANCE

RR:ba

cc. Director Engineering