

CITY OF BURNABY

CIVIC DEVELOPMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

RE: BURNABY LAKE SPORTS COMPLEX - WEST

RECOMMENDATION:

1. *THAT* Council authorize staff to pursue the execution of a consulting agreement for the Burnaby Lake Sports Complex - West based on the proposal received by R.F. Binnie & Associates Ltd., in the amount of \$320,000 (including G.S.T. at 7%).

REPORT

The Civic Development Committee, at its meeting held on 1998 May 28, adopted the *attached* report requesting authorization to pursue the execution of a consulting agreement with R.F. Binnie & Associates Ltd., for the detailed design and contract administration of the Burnaby Lake Sports Complex-West. The Committee advised that proposals for design and construction services were received from three engineering consulting firms. The Committee further advised that the proposals were reviewed in detail and evaluated with respect to the experience and expertise of each firm, assigned staff, past performance, project understanding and total cost implications. The Committee concluded by advising that the proposal from R.F. Binnie and Associates best meets the needs of the City.

Respectfully submitted,

Councillor D.R. Corrigan
Chairman

Councillor D.G. Evans
Member

: COPY - CITY MANAGER
- DIRECTOR ENGINEERING
- DIRECTOR FINANCE
- DIR. PLNG. & BLDG.
- DIR. PARKS, REC. & CULT. SERV.
- CHIEF BUILDING INSPECTOR
- CITY SOLICITOR

Councillor D. Johnston
Member

TO: CIVIC DEVELOPMENT COMMITTEE

1998 May 25

FROM: MAJOR CIVIC BUILDING PROJECT
COORDINATION COMMITTEE

SUBJECT: BURNABY LAKE SPORTS COMPLEX - WEST

PURPOSE: To request that Council authorize the execution of a consulting agreement for the detailed design and contract administration of the Burnaby Lake Sports Complex-West

Recommendation:

1. THAT Council be requested to authorize staff to pursue the execution of a consulting agreement for the Burnaby Lake Sports Complex-West based on the proposal received by R.F. Binnie & Associates Ltd., in the amount of \$320,000 (including G.S.T. at 7%).

REPORT

1.0 Background

In March 1997, the firm of R.F. Binnie and Associates was awarded the consulting contract to undertake the preliminary design and site preparation documents. The preliminary design phase has now been completed and the site preparation work will commence in mid June 1998. The next step in completing the Burnaby Lake Sports Complex-West for use in September 1999 will require engaging a prime consultant for the detailed design and contract administration. In this regard, proposals for design and construction services have been received from three engineering consulting firms. Each of the proposals were reviewed in detail and evaluated with respect to the experience and expertise of the firm, assigned staff, past performance, project understanding and total cost implications. The proposal presented by R.F. Binnie and Associates best meets the needs of the City with respect to the subject project.

2.0 Engineering Services

The consultant will be required during the detailed design phase to coordinate all subconsultants in the preparation of detailed design documents and contract administration services, however the subconsultant fees are not included in the cost of this consulting agreement. The subconsultants will be retained separately by the City through a selection process involving the prime consultant and will be the subject of a future report.

The estimated upset value of this consulting agreement is \$320,000 which includes G.S.T. at 7%. A minor contingency allowance for unforeseen items which may arise during the design or construction phases has also been included.

3.0 Conclusion

In order to meet the desired construction schedule, it will be necessary to commence the detailed design phase as soon as possible. In this regard it is recommended that the City of Burnaby enter into a consulting agreement with R.F. Binnie and Associates to provide professional services for the detailed design and contract administration of the Burnaby Lake Sports Complex-West project. Sufficient funds are available in an existing work order and the project is included under the 1998 Parks Major Projects components of the 1998 - 2002 Annual Capital Program.


D.G. STENSON, CHAIR, MAJOR CIVIC BUILDING
PROJECT COORDINATION COMMITTEE


W.C. SINCLAIR, DIRECTOR ENGINEERING


K. FRIARS, DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

JC/RP:lb
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cc: City Manager
Deputy City Manager - Corporate and Labour Relations
Director Finance
Chief Building Inspector
City Solicitor

