

COMMUNITY ISSUES AND SOCIAL PLANNING COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

Re: ALLOCATION OF AVAILABLE SPACE - BURNABY HEIGHTS

RECOMMENDATIONS:

1. **THAT** Council authorize staff to work with representatives of the Life Line Society, the Rosemary Brown Family Services Society, and the Parks, Recreation and Cultural Services Department to develop a mutually acceptable arrangement for the sharing of Room 24A as outlined in Section 3.0 of this report.
2. **THAT** Council subject to the successful conclusion of an agreement for the sharing of space amongst selected tenants, the City grant a lease of Room 24A to the Life Line Society and the Rosemary Brown Family Services Society, and document the space allocated for City purposes to the Parks, Recreation and Cultural Services Department.
3. **THAT** a copy of this report be sent to: Life Line Society, 3405 Willingdon Avenue, Burnaby, B.C. V5G 3H4; and the Rosemary Brown Family Services Society of British Columbia, #412 - 9835 King George Highway, Surrey, B.C. V3T 5H6.

REPORT

The Community Issues and Social Planning Committee, at its meeting held on 1998 November 25, received the attached report presenting a proposal for the allocation of Room 24A at the Burnaby Heights Community Resource Centre.

Respectfully submitted,

Councillor C. Redman
Chair

Councillor N. Volkow
Vice Chair

: COPY - CITY MANAGER
- DIRECTOR ENGINEERING
- DIRECTOR FINANCE
- DIR. PLNG. & BLDG.
- DIR. PARKS, REC. & CULT. SERV.
- CHIEF LICENCE INSP.
- CITY SOLICITOR

TO: CHAIR AND MEMBERS
COMMUNITY ISSUES AND SOCIAL
PLANNING COMMITTEE

1998 NOVEMBER 2

FROM: DIRECTOR PLANNING AND BUILDING

OUR FILE: 10.121

SUBJECT: ALLOCATION OF AVAILABLE SPACE - BURNABY HEIGHTS

PURPOSE: To present a proposal for the allocation of Room 24A at the Burnaby Heights Community Resource Centre.

RECOMMENDATIONS:

1. **THAT** staff be authorized to work with representatives of the Life Line Society, the Rosemary Brown Family Services Society, and the Parks, Recreation and Cultural Services Department to develop a mutually acceptable arrangement for the sharing of Room 24A as outlined in Section 3.0 of this report.
2. **THAT** subject to the successful conclusion of an agreement for the sharing of space amongst selected tenants, the City grant a lease of Room 24A to the Life Line Society and the Rosemary Brown Family Services Society, and document the space allocated for City purposes to the Parks, Recreation and Cultural Services Department.
3. **THAT** a copy of this report be sent to: Life Line Society, 3405 Willingdon Avenue, Burnaby, B.C. V5G 3H4; and the Rosemary Brown Family Services Society of British Columbia, #412 - 9835 King George Highway, Surrey, B.C. V3T 5H6.

R E P O R T

1.0 INTRODUCTION

On 1998 May 31, the Burnaby Multicultural Society vacated Room 24A (1,348 sq.ft.) at the Burnaby Heights Community Resource Centre. The Society has relocated its primary office to recently secured community amenity space in the Metrotown area. The Society continues to lease Room 29 at Burnaby Heights to accommodate some of its programs and services.

At its 1998 May 27 meeting, the Committee directed staff to solicit applicants for the space through the distribution of a notice to about 100 Burnaby community organizations, groups, and centres, and through a community newspaper advertisement placed in early 1998 September.

2.0 APPLICANTS

As of 1998 October 15, the City had received the following applications for the lease of Room 24A. All applicants have indicated that they would be willing to share the available space with one or more groups.

Life Line Society - (LLF)

Life line is a long established non-profit society based in Burnaby. The Society operates the Marguerite Dixon Emergency Shelter and Second Stage Housing for women and children who have experienced violence. It also offers a related counselling program. The Society is seeking office space to accommodate its counselling program. The Counselling Program is available to Burnaby residents on a no fee / donation basis.

Rosemary Brown Family Services Society of B.C.

The Rosemary Brown Family Services Society of B.C. is a not profit organization incorporated on 1997 May 27. The Society is in the initial stages of development for the delivery of programs and services to the black community. The availability of office/program space at Burnaby Heights presents an opportunity for the organization to develop and provide workshops, counselling, family education, and outreach service in Burnaby.

Burnaby Parks, Recreation and Cultural Services Department

The Parks, Recreation and Cultural Services Department is seeking office space in the north Burnaby area for its Outdoor Aquatics Office. The Outdoor Aquatics Office is currently located at the Bonsor Recreation Centre. As part of an effort to bring together service teams for the north Burnaby area, the Parks Department would like to accommodate Outdoor Aquatics Office in office space near the Eileen Daily Leisure Pool.

3.0 PROPOSED ALLOCATION

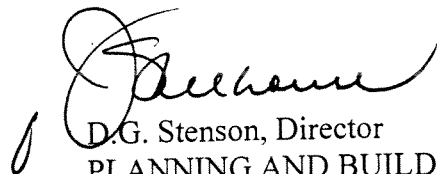
In principle, all three applicants for Room 24A meet the basic guidelines for the allocation of space at the Burnaby Heights Community Resource Centre. The guidelines give preference to the allocation of space to accommodate required City uses, such as the request received from the Parks Department. The community organizations applying for the space also meet the guidelines in that they:

- operate on a non-profit basis
- provide or intend to provide services of benefit to Burnaby residents
- meet a specific need in the community
- would be compatible with the existing uses at the Resource Centre
- would expand the range of services provided to the community from the Centre

The Life Line Society is a well established organization with a long history of community service in Burnaby. The Rosemary Brown Society is in the initial stages of development in seeking to deliver services directed to the black community in B.C. As the organization develops, a Burnaby location for this organization would likely result in these services being provided in a manner that is more accessible and relevant to Burnaby residents.

All three applicants meet the requirements for the allocation of the Resource Centre space. The applicants have also requested and expressed a willingness to share Room 24A with other potential applicants. As such, staff would propose that approval in principle be given for the allocation of Room 24A to the three applicants, subject to the development of a mutually acceptable agreement amongst the tenants for the sharing of the available space. Staff would meet with representatives of the three groups to develop the specific arrangements for the sharing of Room 24A, and to confirm the compatibility of the tenants and proposed uses over the longer term.

With Council approval and the development of a mutually acceptable arrangement for the sharing of the space, staff would undertake to make the necessary lease arrangements for the approved non-profit applicants. Consistent with City policy, the lease cost for the space for the non-profit groups is set at \$9.46 per square foot per year for 1999. In turn, the associated lease grants applications from the non-profit groups would be forwarded to the Executive Committee - Grants. City departments are not assessed a lease cost for space at the Resource Centres.


D.G. Stenson, Director
PLANNING AND BUILDING

LP\sa

cc: City Manager
Director Engineering
Director Finance
Director Parks, Recreation and Cultural Services
City Solicitor
City Clerk