

CITY OF BURNABY

CIVIC DEVELOPMENT COMMITTEE

*HIS WORSHIP, THE MAYOR
AND COUNCILLORS*

RE: BURNABY LAKE SPORTS COMPLEX - WEST

RECOMMENDATION:

1. **THAT** Council authorize staff to pursue the execution of a consulting agreement for the Burnaby Lake Sports Complex-West based on the proposal received by R.F. Binnie & Associates Ltd.

REPORT

The Civic Development Committee, at its meeting held on 1997 April 24, adopted the *attached* report requesting authorization to execute a consulting agreement for the preliminary design of the Burnaby Lake Sports Complex-West. The Committee advised that the most comprehensive and complete proposal was received from R.F. Binnie & Associates. The Committee further advised that this company possesses the management experience and range of sub-consultants required to undertake the detailed investigation and preliminary design of the Burnaby Lake Sports Complex-West.

Respectfully submitted,

Councillor D.R. Corrigan
Chairman

Councillor D.G. Evans
Member

<p>: COPY - CITY MANAGER - DIRECTOR ENGINEERING - DIRECTOR FINANCE - DIR. PLNG. & BLDG. - A/DIR. REC. & CULT. SERV. - CHIEF BUILDING INSPECTOR - PURCHASING AGENT</p>

Councillor D. Johnston
Member

TO: CIVIC DEVELOPMENT COMMITTEE

1997 April 22

FROM: MAJOR CIVIC BUILDING PROJECT
COORDINATION COMMITTEE

SUBJECT: BURNABY LAKE SPORTS COMPLEX - WEST

PURPOSE: To request that Council authorize the execution of a consulting agreement for the preliminary design of the Burnaby Lake Sports Complex-West

Recommendation:

1. THAT Council be asked to authorize staff to pursue the execution of a consulting agreement for the Burnaby Lake Sports Complex-West based on the proposal received by R.F. Binnie & Associates Ltd.

REPORT

Following the approval of the conceptual plan for the Burnaby Lake Sports Complex-West by the Parks Commission and Council in 1996 October, staff prepared detailed terms of reference to obtain proposals from interested consulting firms. Of the seven proposals received by the Purchasing Department and reviewed by staff, the most comprehensive and complete proposal was received from R.F. Binnie & Associates Ltd. This firm demonstrated that it possesses the management experience and range of sub-consultants required to undertake the detailed investigation and preliminary design of the Burnaby Lake Sports Complex-West.

The consultant's work will include the development of a preliminary design for the entire site and tender documents to commence site clearing, bulk excavation, and pre-loading.


The subsequent detailed design of the Sports Complex, which will be based upon this preliminary design, will be a separate consulting assignment and the subject of a future report to Council.

In March, 1997 the Purchasing Department received proposals from seven consulting firms in response to the public notice. The proposals were reviewed by staff from the Planning, Building, Engineering, and Parks departments to ascertain the prime consultant and sub-consultant team best able to undertake the work.

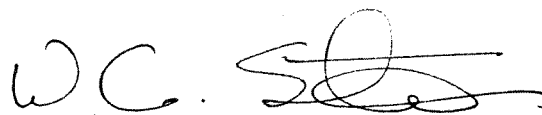
Each of the proposals was evaluated on a number of factors, including such items as experience and expertise of the proposed team and assigned staff, proven ability based on past work history, references, project understanding, completeness of proposal and total cost implications.

After reviewing the submissions, evaluating references and conducting appropriate interviews, the selection committee concluded that R.F.Binnie & Associates Ltd. was the most suitable firm for this phase of the project. The submission by R.F.Binnie & Associates Ltd. indicated a comprehensive understanding of the issues and requirements of the project. The firm is supported by experienced staff and sub-consultants in the specific fields of expertise required by the terms of reference. In addition to our in-house interview and past experience with this firm, staff conducted a reference check on the prime and sub-consultants required for this project. The comments received were favourable.

Bylaw funds for this project have been approved by Council and this project is included in the 1997-2001 Provisional Capital Budget. Based on the foregoing information, it is recommended that Council be asked to authorize staff to pursue a consulting agreement with the recommended firm.



D.G. STENSON, CHAIR, MAJOR CIVIC BUILDING
PROJECT COORDINATION COMMITTEE



W.C. SINCLAIR, DIRECTOR ENGINEERING



K. FRIARS, ACTING DIRECTOR RECREATION AND
CULTURAL SERVICES

JC/RP:mdw

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cc: City Manager
Director Finance
Chief Building Inspector
City Solicitor
Medical Health Officer
Purchasing Agent

