

TO: CITY MANAGER

1997 August 20

FROM: DIRECTOR FINANCE

SUBJECT: TENDER FOR PROCESSING AND MARKETING OF RESIDENTIAL GREEN
WASTE COMPOSTABLE MATERIAL

PURPOSE: To obtain approval to award a contract for processing and marketing of compostable materials received at the City's Yard Waste Drop-Off Centre, and that collected curbside.

RECOMMENDATION:

1. THAT a contract be awarded to the lowest bidder, Fraser Richmond Bio-Cycle Ltd., for the processing and marketing of compostable materials for a three year period, for an estimated annual cost of \$313,296 with final payment based on actual quantities and unit prices tendered.

REPORT

Three tenders for the processing and marketing of compostable materials were received by the closing time of 3:00 p.m. Tuesday, 1997 August 12.

This tender involves the pick up, processing and marketing of non-commercial compostable yard waste materials collected at the City's Yard Waste Drop-off Centre, as well as that collected by City crews curbside.

The term of the recommended contract will be from 1997 September 1 to 2000 August 31. However, it is agreed that the contract may be terminated after 24 months pending a review of the City's infrastructure for composting.

The recommended bidder, Fraser Richmond Bio-Cycle Ltd., has been in business since 1992 and presently holds an operating certificate issued by the Provincial Ministry of the Environment and is licensed under new G.V.R.D. regulations. They currently are providing the subject services for the cities of Richmond, Coquitlam, New Westminister and Pitt Meadows, for the North Shore Municipalities, and for the G.V.R.D.

Fraser Richmond Bio-Cycle proposes to market the compost for use as top soil, soil amendments and conditioners, bio-filters, potting soil, and the like.

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The funding for this work is provided in the Annual Operating Budget.

The Director Engineering concurs with the above recommendation.



Rick Earle
DIRECTOR FINANCE

RR:ba

cc. Director Engineering