

**TO:** CITY MANAGER

**DATE:** 1997 07 21

**FROM:** DIRECTOR ENGINEERING

**FILE:** 55-01-02

**SUBJECT:** 1997 REMEMBRANCE DAY PARADE

**PURPOSE:** To seek Council approval for a Remembrance Day Parade.

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**RECOMMENDATIONS:**

1. THAT Council approve the Remembrance Day Parade as discussed in this report.
2. THAT the following be sent a copy of this report:
  - a) Glen Scott, Remembrance Day Coordinator, South Burnaby Branch No. 83, Royal Canadian Legion, 5289 Grimmer Street, Burnaby, B.C., V5H 2H3; and
  - b) District Manager, Ministry of Transportation & Highways, #200 - 1065 Columbia Street, New Westminster, B.C., V3M 6H7.

**REPORT**

A request to use City streets for a Remembrance Day Parade on Tuesday, 1997 November 11 has been received from South Burnaby Branch No. 83, Royal Canadian Legion. In the context of the Street & Traffic Bylaw, this request requires Council's approval.

The parade will assemble in the 6600 block Dufferin Avenue at 9:40am and move off at 10:10am. It will then proceed west on Kingsway, south on Royal Oak Avenue and east on Grimmer Street to the Legion premises. Similar to last year, the Legion will advise all emergency services and bus lines.

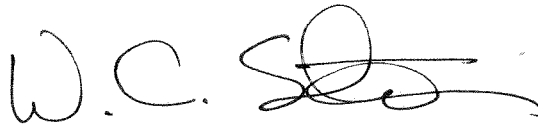
The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

Liability insurance has already been received by the City and is in accordance with what is required.

As this parade requires the temporary closure of Kingsway, approval must be granted by the Ministry of Transportation & Highways.



DIRECTOR ENGINEERING

SP:jb

cc: Director Finance  
RCMP-Traffic Division