

TO: CITY MANAGER

1996 SEPTEMBER 25

File: L34

FROM: DIRECTOR FINANCE

SUBJECT: 1997 BUSINESS LICENCE FEES

PURPOSE: To propose there be no change to the business licence fees for 1997.

RECOMMENDATION:

1. **THAT** there be no change in business licence fees for 1997; and
2. **THAT** the City Solicitor be authorized to forward a repeal bylaw for the Barber Shops Regulation Bylaw 1954, Bylaw No. 3426.

REPORT

This is the annual business licence fee report. No change in business licence fees is proposed for 1997 (Schedule A, *attached*). Fees are reviewed and, if necessary, adjusted annually to reflect changes in the business community and inspectional requirements, and to ensure all administrative and inspectional costs are covered. These costs include inspectional and clerical staff salaries, supplies, transportation and administrative costs of the City departments involved in the licencing process.

The current (1996) basic licence fee for a typical Burnaby based business is \$426 for a new licence and \$125 for a renewal. The current fee for a non resident business operating in Burnaby is \$237 for a new licence and \$63 for a renewal.

The difference between the fee for a new and a renewal licence represents the non-recurring inspectional costs incurred by City departments prior to issuing a business licence. These inspections are required to determine if business operators are in compliance with applicable bylaw and statutory requirements which ensure public health and safety. Businesses requiring more than the basic inspections (e.g. arcades, restaurants, chemical processing and auto paint facilities) have higher fees to reflect the additional costs. Conversely, where inspectional requirements are minimal, the licence fee is lower.

As a housekeeping issue, a repeal bylaw is recommended for the Barber Shops Regulation Bylaw 1954, Bylaw No. 3426. This bylaw, which fixed hours of operation for barber shops under the old Shops Regulation and Weekly Holiday Act, is no longer applicable and may be removed from the active records.



for Rick Earle
DIRECTOR FINANCE

CMC:vm

cc: City Solicitor

SCHEDULE A - Page 1

BUSINESS LICENCE BYLAW NO. 3089

	1996 <u>NEW LICENCE</u> \$	1996 <u>RENEWAL LICENCE</u> \$
Agent	237	63
Arcade	3,000	2,343
Auto Body Repair & Painting	702	380
Bowling Alley	627	262
Cart	65	63
Contractor	237	63
Contractor - Yard, Shop, Office	426	125
Curling/Ice Rink	627	262
Discotheque (Teen)	721	431
Dry Cleaning/Laundry Plant	504	189
Exercise Studio/Gym	514	198
Home Based Business	270	92
Home Craft	270	53
Incinerator	3,000	3,000
Junk Dealer	748	262
Liquor Establishment		
- Hotel	3,000	2,577
- Neighbourhood Pub	3,000	2,577
- Beer and Wine Store	557	252
Manufacturer - General		
- 1 to 50 persons	593	273
- 51 to 150 persons	626	306
- 151 persons and over	741	416

SCHEDULE A - Page 2

	<u>1996</u> <u>NEW LICENCE</u> \$	<u>1996</u> <u>RENEWAL LICENCE</u> \$
Manufacturer - Processing Chemical or Flammables		
- 1 to 50 persons	853	513
- 51 to 150 persons	1,170	785
- 151 persons and over	1,182	891
Manufacturer - Processing Food		
- 1 to 50 persons	748	388
- 51 to 150 persons	969	603
- 151 persons and over	1,230	855
Multiple Unit Accomodation		
- Per room	9.07	8.80
Oil Refinery	3,000	3,000
Oil Storage & Distribution	3,000	3,000
Peddler - Food	323	140
Peddler - General	237	63
Personal Care Facility (Adult Nursing Home)	627	272
Personal Care Facility (Child Care)	290	125
Personal Service Establishment	468	152
Photographic Studio	587	267
Pool Hall	3,000	2,343
Private Hospital	1,637	1,286
Private School	624	307
Public Hall	506	256
Restaurant		
- Take Out	587	211
- 1 to 10 seats	790	365
- 11 to 50 seats	790	365
- 51 to 150 seats	790	365
- 151 seats and over	829	402

SCHEDULE A - Page 3

	<u>1996</u> <u>NEW LICENCE</u> \$	<u>1996</u> <u>RENEWAL LICENCE</u> \$
Retail Trader - General		
- 1 to 10 persons	426	125
- 11 to 50 persons	603	217
- 51 persons and over	985	902
Retail Trader - Food		
- 1 to 10 persons	587	266
- 11 to 50 persons	779	456
- 51 persons and over	1,087	902
Security Service (non-resident)	237	63
Service Station	545	225
Telephone Communications Facility		
- 1 to 50 persons	504	189
- 51 to 150 persons	651	312
- 151 persons and over	969	513
Trailer Camp or Court	545	262
Theatre - Indoor	651	312
Warehouse - General		
- 1 to 50 persons	504	189
- 51 to 150 persons	504	217
- 151 persons and over	544	262
Warehouse - Chemicals or Flammables		
- 1 to 50 persons	700	378
- 51 to 150 persons	821	457
- 151 persons and over	1,005	646
Wholesaler - General		
- 1 to 50 persons	504	189
- 51 to 150 persons	544	221
- 151 persons and over	567	264

SCHEDULE A - Page 4

	1996 <u>NEW LICENCE</u> \$	1996 <u>RENEWAL LICENCE</u> \$
Wholesaler - Food, Chemicals or Flammables		
- 1 to 50 persons	603	312
- 51 to 150 persons	821	457
- 151 persons and over	1,170	679
Christmas Tree Permit	204	198
Carnival or Circus		
- First Day	585	n/a
- Second and following days	196	n/a
All businesses not hereinbefore classified shall pay the following fees:		
Businesses occupying 10 sq. ft. and over	426	125
Businesses occupying less than 10 sq. ft. or having no premises in Burnaby	237	63
Transfer of Licence	n/a	26