

TO: CITY MANAGER 1996 March 13

FROM: DIRECTOR PLANNING AND BUILDING

SUBJECT: **Request for Revision to  
Terms of Reference of Planning Grant  
Brentwood Town Centre Development Plan Review**

PURPOSE: To obtain the required Council resolution requesting a revision to the terms of reference for the Planning Grant for the Brentwood Town Centre review.

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**RECOMMENDATION:**

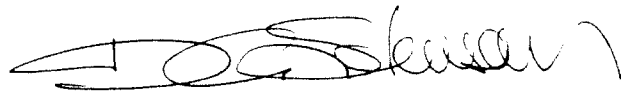
1. **THAT** Council request that the Deputy Minister of Municipal Affairs approve a revision to the terms of reference for the Planning Grant for the Brentwood Town Centre review such that the submission of the draft Development Plan to Council is considered sufficient to meet the full requirements of the Planning Grant.

**R E P O R T**

The Brentwood Town Centre Development Plan Review was approved for a \$30,000 provincial Planning Grant. Payment of the full grant is subject to final Council approval of the revised Development Plan by 1996 March 31. A 50% (\$15,000) partial payment was previously obtained. It is expected that a finalized Development Plan would be submitted to Council for its consideration and approval soon after the receipt and consideration of public input being elicited through various forums scheduled March 22 through to April 02. However, it is evident that the March 31 deadline related to the provincial Planning Grant cannot be met and staff have been in contact with provincial staff citing extenuating circumstances for the delay and attempting to assure City receipt of the full grant. The City has been advised that the deadline could not be extended. However, the Ministry, having been given a copy of the draft Development Plan endorsed by Council for public input, has indicated its willingness to provide full payment of the Planning Grant based on a revision of the terms of the reference to indicate that the final product for the purposes of the grant application would be the draft Development Plan already completed and not the final Council

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approval of the Development Plan. The proposed revision to the terms of reference needs to be supported by a corresponding resolution of Council. Upon Council approval of the proposed resolution, staff will submit the necessary application requesting full payment of the grant prior to the 1996 March 31 deadline.



D. G. Stenson  
Director Planning and Building

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cc: City Clerk  
Director Finance