

TO: CITY MANAGER

DATE: 1996 10 16

FROM: DIRECTOR ENGINEERING

FILE: 55-01-02

SUBJECT: 18TH ANNUAL CHRISTMAS TOY RUN

PURPOSE: To seek Council approval for the 18th Annual Christmas Toy Run.

RECOMMENDATIONS:

1. THAT Council approve the parade as discussed in this report.
2. THAT copies of this report be sent to:
 - a) the coordinator of the event, Steve Prost, 1370 Napier Street, Burnaby, B.C., V5L 2M4; and
 - b) District Manager, Ministry of Transportation & Highways, #200 - 1065 Columbia Street, New Westminster, B.C., V3M 6H7.

REPORT

A request to use City streets for the 18th Annual Christmas Toy Run on Sunday, 1996 October 27 has been received from Steve Prost, Ride Coordinator of the Lower Mainland Motorcycle Toy Run. Council approval is required by the Street & Traffic Bylaw.

The route of the 18th Annual Motorcycle Toy Run through the City of Burnaby starts at the east end of Barnet Highway/Hastings Street in the H.O.V. lane heading west to Boundary Road. The participants will be dispatched in two (2) waves. Police are to escort front and rear on the first wave and front only of the second wave. The Toy Run should be going through the City of Burnaby between 10:15am and 12:30pm. Each wave will take approximately 30-40 minutes to travel through the City. All side streets on the north side of Hastings Street will be barricaded and manned by qualified traffic control people and major intersections will be supervised by the police.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.
4. Ministry of Transportation & Highways' approval must be obtained for the use of Barnet Highway/Hastings Street.

A handwritten signature in black ink, appearing to read "W.C. Se..." with a stylized flourish at the end.

DIRECTOR ENGINEERING

SP:jb

cc: Director Finance
RCMP-Traffic Division