

TO: EXECUTIVE COMMITTEE - GRANTS 1996 NOVEMBER 06
FROM: DIRECTOR PLANNING & BUILDING OUR FILE: 10.121
SUBJECT: 1997 LEASE GRANTS - RESOURCE CENTRES
PURPOSE: To seek approval for 1997 lease grants for non-profit tenants at the Burnaby Heights and Edmonds Neighbourhood Resource Centres.

RECOMMENDATIONS:

1. **THAT** the Committee request Council to approve the proposed 1997 lease grants as contained in this report.
2. **THAT** the Committee request Council to authorize staff to make the appropriate 1997 lease renewal arrangements with the Burnaby Heights and Edmonds Neighbourhood Resource Centre tenants.

REPORT

1.0 BACKGROUND

In 1992 April, Council approved guidelines for the issuance of grants to offset lease rates to non-profit groups allocated space at community resource centres. In general, tenants at community resource centres can qualify for a grant to offset 25% or 50% of lease costs depending on the level of service provided to Burnaby residents.

At its meeting of 1996 September 23, Council approved the recommendations of the Committee for 1997 lease rates and anticipated lease grant amounts for tenants at the Resource Centres. Council also approved a recommendation to distribute the report on 1997 lease rates and grants to tenants with a request to tenants to make application for 1997 lease grants.

Based on the lease grant guidelines and the information received from tenants, this report proposes 1997 lease grant amounts for non-profit tenants at the Resource Centres.

2.0 PROPOSED 1996 LEASE GRANTS

Staff have received all of the expected 1997 lease grant applications. The requests received are consistent with the lease grant guidelines and reflect the anticipated lease grant amounts outlined to Council in 1996 September.

For 1997, the *attached* table shows the established annual lease rate, the proposed lease grant amount, and the portion of lease cost offset by the proposed grant.

In summary, lease grant amounts are proposed for 11 non-profit groups at the Burnaby Heights Resource Centre, and 8 non-profit groups at the Edmonds Neighbourhood Resource Centre. Currently, Room 38 at Burnaby Heights remains to be re-allocated. For budgeting purposes, this report assumes that this space will be allocated to a non-profit tenant that would qualify for the full lease grant amount.

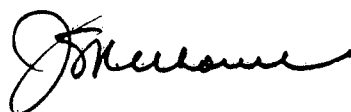
The following table summarizes the total change from 1996 to 1997 for lease revenues and grants for both Resource Centres.

Community Resource Centres	1996 \$	1997 \$	Increase 1996 to 1997 \$	%
Lease Rate (before grants)	411,217	416,347	5,130	1.2
Lease Grants	181,078	181,615	537	0.3
Lease Revenues (after grants)	230,139	234,732	4,593	2.0

4.0 NEXT STEPS

It is proposed that the Committee forward this report and recommendations to Council for approval of the proposed 1997 lease grant amounts. Once approved by Council, the Finance Department would adjust the monthly lease charges for the benefiting organizations to reflect the approved grant amount. The grant funds would be transferred internally for budgeting and accounting purposes.

It is also proposed that staff be authorized to make the necessary 1997 lease renewal arrangements for tenants of both centres.



D.G. Stenson, Director
 PLANNING AND BUILDING

LP/db
 Attachment

- cc: City Manager
- Deputy City Manager - Corporate Relations
- Director Finance
- Director Recreation & Cultural Services
- City Clerk

Proposed 1997 Lease Grants - Community Resource Centres

	1997 Lease Rate \$/Year	1997 Proposed Lease Grant \$/Year	1997 Proposed Lease Costs Offset (%)	Resulting 1997 Lease Cost Increase \$/Year	Resulting 1997 Lease Cost Increase (%)
BURNABY HEIGHTS					
St. Leonard's Society	7,128	3,564	50.0	35	1.0
Room 38 - To be reallocated	8,018	4,009	50.0	39	1.0
Boy Scouts of Canada	29,399	14,523	49.4	730	5.1
B.C. Amateur Boxing Association	2,064	0	0.0	20	1.0
Bby Association for the Mentally Handicapped	48,427	24,213	50.0	240	1.0
Burnaby Family Life Institute	46,604	23,302	50.0	231	1.0
Bby Information & Community Services Society	20,815	12,094	58.1	499	6.0
Burnaby Multicultural Society	19,636	9,818	50.0	97	1.0
Burnaby School District	28,797	0	0.0	1,370	5.0
Burnaby Seniors Outreach Services	3,044	1,522	50.0	15	1.0
Burnaby Volunteer Centre	11,442	6,259	54.7	278	5.6
Burnaby Volunteer Centre (Stock Room)	937	469	50.0	5	1.0
Bby/New West Child Support Program	9,800	4,900	50.0	49	1.0
Comitato Attivita Scholastiche Italiane	14,802	7,401	50.0	73	1.0
Voice for Survivors Support Society	3,628	907	25.0	27	1.0
Total Burnaby Heights	\$254,541	\$112,980	44.4	\$3,689	2.7
EDMONDS NORTH WING					
Burnaby Association for the Mentally Handicapped	13,901	6,951	50.0	69	1.0
Burnaby Family Life Institute	13,939	6,969	50.0	69	1.0
Burnaby School District	13,911	0	0.0	138	1.0
Canadian Mental Health Association	13,976	6,988	50.0	69	1.0
Canadian Red Cross - Bby. Branch	13,920	6,960	50.0	69	1.0
Deaf Children's Society of B.C.	21,251	5,313	25.0	158	1.0
St. John Ambulance - Bby. Branch	18,848	9,424	50.0	93	1.0
St. Leonard's Society	3,239	1,619	50.0	16	1.0
St. Matthews Day Care Society	48,822	24,411	50.0	242	1.0
Total Edmonds North Wing	\$161,806	\$68,635	42.4	\$923	1.0
TOTAL RESOURCES CENTRES	\$416,347	\$181,615	43.6	\$4,593	2.0

