

TO: CITY MANAGER

DATE: 1996 03 04

FROM: DIRECTOR ENGINEERING

FILE: 55-01-02

SUBJECT: HATS OFF DAY PARADE
SATURDAY, 1996 JUNE 08

PURPOSE: To seek Council approval for the Hats Off Day Parade.

RECOMMENDATIONS:

1. THAT Council approve the parade as discussed in this report.
2. THAT the coordinator of the event, Ruth DuMont, Community School Coordinator, Gilmore Community School, 50 S. Gilmore Avenue, Burnaby, B.C., V5C 4P5, be sent a copy of this report.
3. THAT a copy of this report be sent to Lorna Leslie, Ministry of Transportation & Highways, #200 - 1065 Columbia Street, New Westminster, B.C., V3M 6H7.

REPORT

Gilmore Community Association has requested that Hastings Street traffic be detoured along City streets on 1996 June 08 between 9:30am and 12:00noon. As this parade requires the temporary closure of Hastings, approval must be granted by the Ministry of Transportation & Highways. In the context of the Street & Traffic Bylaw, a parade requires Council's approval.

The parade will assemble in the 300 and 400 block of Rosser Avenue and in the 4200-4400 block of Albert Street at 9:30am and proceed westbound along Hastings Street at 10:30am, dispersing in the 3700 block of Albert Street at approximately 12:00noon. As Albert Street will be closed from Boundary to Willingdon blocks from 8:00am to 4:00pm for assembly and dispersal, the coordinator, Ruth DuMont, has undertaken a post mail-out to residents to inform them of the event and closure. During the parade, Carleton Street will also be closed from Hastings Street to Albert Street.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

Since this parade requires the temporary closure of a highway, extensive measures must be taken to re-route Hastings Street traffic. It is recommended that westbound traffic be diverted to Oxford Street and eastbound traffic be diverted to Parker Street.

The RCMP will ensure that a safe environment exists by having staff members available and City staff will be present to assist in the handling of traffic control.

A handwritten signature in black ink, appearing to read "Paul G. ...", is written over a circular stamp. The stamp contains the text "DIRECTOR ENGINEERING" in a bold, sans-serif font.

DIRECTOR ENGINEERING

SP:nh

cc: Director Finance
RCMP-Traffic Division