

TO: MEMBERS OF COUNCIL 1995 JANUARY 03

FROM: MAYOR W.J. COPELAND

SUBJECT: LOUGHEED AREA ADVISORY COMMITTEE - PROPOSED PROCESS

PURPOSE: To recommend the establishment of a Lougheed Area Advisory Committee to prepare recommendations to Council on area planning issues.

RECOMMENDATIONS:

1. THAT Council approve the initiation of a community consultation process in the Lougheed Town Centre area as outlined in this report.
2. THAT Council endorse the guidelines for the mandate and composition of the proposed Lougheed Area Advisory Committee as outlined in Section 3.0 of this report.
3. THAT a budget amount of \$16,000 be provided for from operating contingency to cover the costs associated with this community consultation process.

REPORT**1.0 BACKGROUND**

Council's ongoing commitment to active community involvement ensures that the planning and development of our communities remains sensitive to the views and needs of Burnaby citizens. The success of community involvement in planning for the City's development has been clearly demonstrated by the recently adopted Edmonds Town Centre Plan, the Hastings Street plan, and numerous community transportation plans and neighbourhood rezoning processes.

In this regard, I included in my recent inaugural address a commitment to undertake a further citizen driven planning process for the Lougheed Town Centre and surrounding area. A sketch showing the boundaries of the area is **attached**. This planning process for the Lougheed area will establish a renewed framework for this town centre while addressing key issues around transit services, redevelopment potential, and community amenities.

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To carry out this process, I am proposing the establishment of a Lougheed Area Advisory Committee. The mandate of this Advisory Committee will be to work with the community in the Lougheed area, with the assistance of our Planning Department, to develop recommendations to Council to address local issues and to plan for the future of the Lougheed Town Centre. This initiative will further demonstrate the commitment of the City in providing for the active involvement of the community in planning for our future.

2.0 COMMUNITY FORUM

As the initial step in the community consultation process for the Lougheed area, it is proposed that a community forum be held in the area in the early spring of 1995. The specific date, time and place of the forum will be determined through discussions with active community groups in the area such as the Stoney Creek Community School, Cameron Elementary School, Nor-burn Inter-agency Council, and other interested groups.

A community notice advertising the forum would be distributed to households and businesses in the Lougheed area. The notice would invite local community residents and area business people to attend the forum and assist in the identification of issues and concerns related to this area of Burnaby. The purpose of the community forum will be to:

- introduce the community to the proposed consultation process;
- identify key issues and concerns in the area;
- promote ongoing community involvement and awareness of the area review process; and
- solicit names of persons interested in serving on the Lougheed Area Advisory Committee and/or its subcommittees.

3.0 LOUGHEED AREA ADVISORY COMMITTEE

Once established, the Lougheed Area Advisory Committee would serve as the overall steering committee for this community review process. Planning Department staff would assist the Advisory Committee in carrying out its duties and in the preparation of its recommendations to Council.

3.1 Composition

The following are suggested guidelines for the establishment of the Advisory Committee:

- the committee should have representation from a broad cross section of the local community considering such factors as age, gender, family status, ethnic background, profession, interests, and community involvement.
- representatives of the various residential areas would be sought from the community.

- specific representation would be sought for area schools and the business community.
- a member of Council would be appointed to serve as Chair of the Advisory Committee.
- a School Trustee and Parks Commissioner would be sought as additional members.
- the membership on the Advisory Committee would be in the range of 12 people.

3.2 Mandate

The following items would be included within the mandate for the Advisory Committee:

- the preparation of a report to Council providing recommendations for the Lougheed area in response to local community issues and concerns.
- the development of recommendations for the area to meet the needs of both current and future residents of the Lougheed area.
- the submission of a report to Council within 18 months of the Advisory Committee's first meeting.
- the review would focus on the area bounded by Gaglardi Way, Broadway/Rathburn, North Road and Highway 1.
- the Advisory Committee's work should continue to reflect the role of the Lougheed area as one of Burnaby's four urban town centre areas in the accommodation of future growth, transit, and other services and facilities.
- the existing community plan guidelines for the Lougheed area would remain in effect during the consultation process.
- the Advisory Committee should consult with the City of Coquitlam on plans for the adjacent areas of this neighbouring city in the consideration and development of its recommendations for the Lougheed Town Centre.
- the Advisory Committee may draw on the staff resources of City departments, as required, in the preparation of its recommendations to Council.

A finalized mandate for the Lougheed Area Advisory Committee will be submitted for Council approval along with the appointments to the Advisory Committee in a further report.

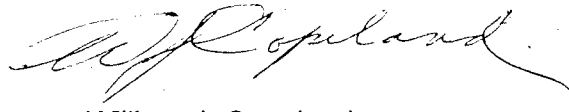
4.0 CONCLUSION

The process outlined above will further Burnaby's objective of providing citizens with the opportunity to be involved in the decision making process to shape their local area. As such, I would recommend the approval of the community consultation process for the Lougheed Town Centre and surrounding area as outlined in this report.

With Council approval of this proposed process, staff would immediately begin to organize the community forum for the Lougheed area.

I would also recommend that costs associated with this community consultation process be provided for in the 1995 budget of the Clerk's Office from operating contingency. A budget amount of \$16,000 would be sufficient to cover the cost of the consultation process, including the community forums, open house, printing and distribution of draft and final materials to area residents and businesses.

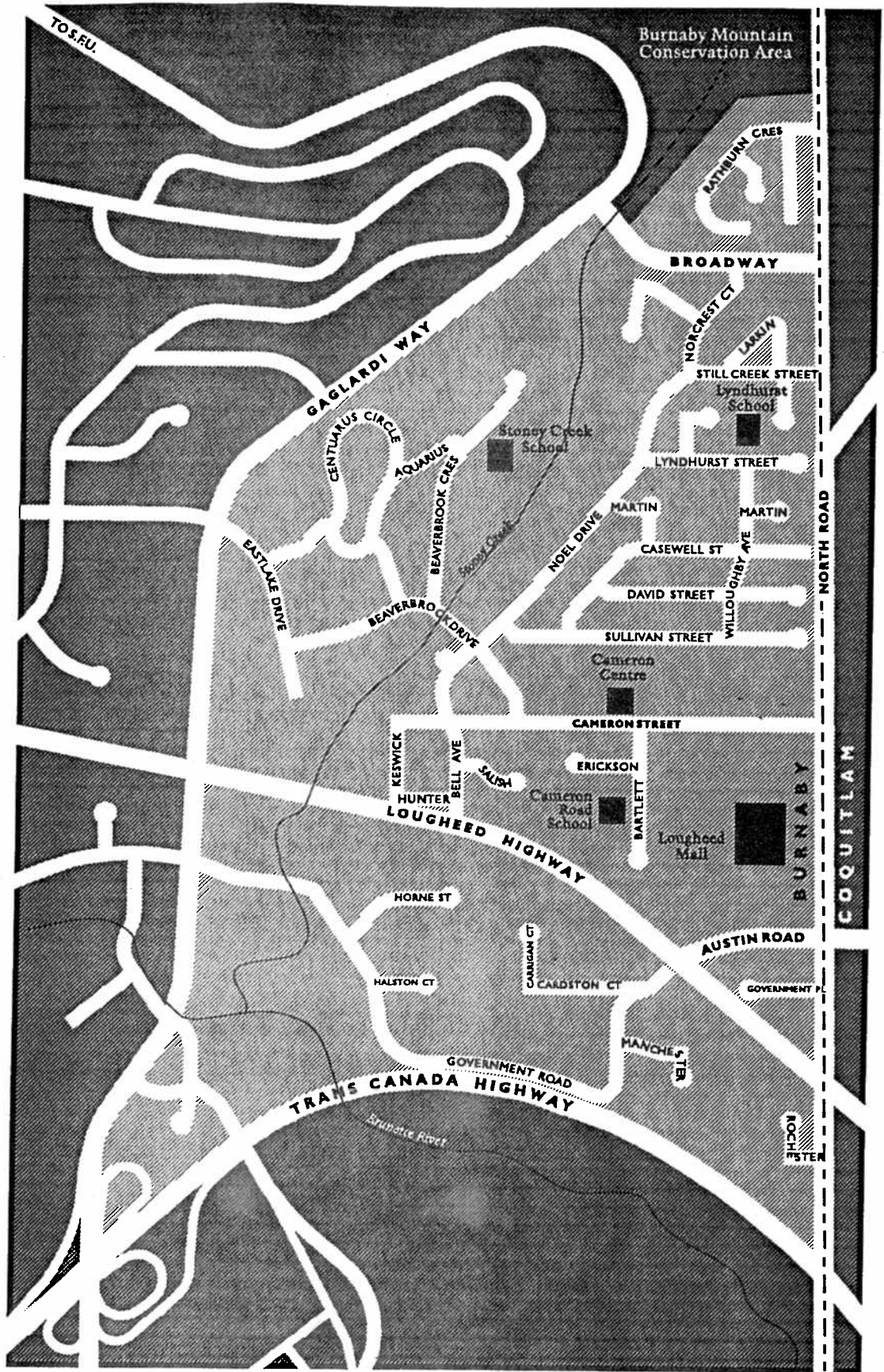
Respectfully Submitted




William J. Copeland
MAYOR

Attachment

cc: Acting City Manager
Director Planning & Building
Director Recreation & Cultural Services
Director Engineering
Director Administrative & Community Services
Director Finance



Lougheed Town Centre Review Area

 Area under review



