

TO: CITY MANAGER

1995 November 21

FROM: DIRECTOR FINANCE

SUBJECT: TENDER FOR ELECTRICAL MAINTENANCE SERVICES
FOR CITY BUILDINGS AND PARK SITES

PURPOSE: To obtain approval to issue a purchase order for electrical maintenance services for City buildings and park sites.

RECOMMENDATION:

1. THAT a purchase order be issued to the lowest bidder, Western Integrated Electrical Ltd., to provide electrical maintenance services for City facilities, for an estimated annual cost of \$391,000 with final payment based on actual work performed and the hourly rates tendered.

REPORT

Four tenders for electrical maintenance services were received by the closing time of 3:00 p.m. Thursday, 1995 September 28 and were opened by staff in the presence of representatives of the firms bidding. A tabulation of the tenders received is attached (Attachment A).

The work of the tender involves the supply of electrical maintenance services and materials for individual requirements of less than \$4,000, at various locations throughout Burnaby, as and when required until 1997 October 31.

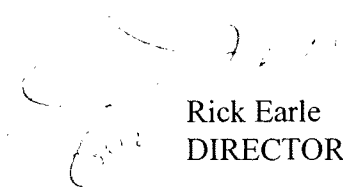
The recommended bidder, Western Integrated Electrical Ltd., has been in business for approximately 13 years. For the past two years, Western Integrated has provided electrical maintenance services for the City. Staff report that they are competent and cooperative, and that the services provided have represented very good value. Staff therefore have no hesitation in recommending Western Integrated for this work.

The tender documents call for hourly rates for tradespersons, apprentices and labourers, and also for certain specialized equipment. Based on the historical distribution of effort among the three classes of worker, and on the use of equipment, the rates tendered by Western Integrated represent the lowest overall cost.

-2-

The funding for this work is provided in various accounts in both the Operating and Capital budgets.

The Director Engineering concurs with the above recommendation.



Rick Earle
DIRECTOR FINANCE

RR:aj
Attach.

cc. Director Engineering

1995 September 28

TENDER TABULATION

TENDER FOR ELECTRICAL MAINTENANCE SERVICES FOR CITY BUILDINGS AND PARK SITES

| NAME | TENDER TOTAL |
|---------------------------------------|--------------|
| 1. Western Integrated Electrical Ltd. | \$390,575.00 |
| 2. Trophy Electric Ltd. | \$390,716.00 |
| 3. Cobra Electric Ltd. | \$411,801.00 |
| 4. Mott Electric Ltd. | \$502,736.00 |

