

TO: CITY MANAGER

1995 September 20

FROM: DIRECTOR FINANCE

SUBJECT: LEASING OF CARS FOR HEALTH DEPARTMENT NURSES
(Item 12, Report No. 16, 1995 April 03)
(Item 7, Report No 42, 1995 September 18)

PURPOSE: To obtain approval to enter into a lease agreement for cars for
Health Department nurses

RECOMMENDATION:

1. THAT the City enter into an agreement with Jim Pattison Lease to lease 20 cars for a total period of 42 months and at a total estimated cost of \$229,353.60.

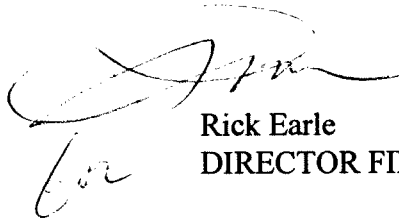
REPORT

At its meeting of 1995 September 18, Council referred the subject report back to staff for additional information regarding the tendering process used for the Health Department nurses' cars.

In January of this year, staff issued a proposal call for the lease of nurses cars. The proposal call asked for tenders on a total of 55 cars, with 35 required in May of 1995 and 20 in September. The proposals received were based on pricing for 55 cars. A report to Council on 1995 April 03 recommended that the City enter into a lease agreement for 35 cars and also stated that an additional 20 cars were required in September. This information was inadvertently omitted from the 1995 September 18 Council report.

The proposals received in February of this year offered the City the best possible price based on the total volume of 55 cars. By committing to lease the cars early in the year, we are assured of receiving 1995 cars at 1995 prices as well as a better price for the larger number of cars. Although it was stated, at the September 18th Council meeting, that there is a significant advantage to leasing from one source, both in price and for routine maintenance, the overriding factor in recommending Jim Pattison Lease for the nurses' cars is that the original tender included the subject 20 cars. Therefore the standard City practice and tendering process has been followed for the cars recommended in this report.

It is therefore recommended that the City enter into an agreement with Jim Pattison Lease to lease 20 cars for a total period of 42 months at a total estimated cost of \$229,353.60.

A handwritten signature in black ink, appearing to read "Rick Earle", is written over a horizontal line.

Rick Earle
DIRECTOR FINANCE

JV:aj