

CITY OF BURNABY

**EXECUTIVE COMMITTEE OF COUNCIL
(LEASE GRANTS)**

HIS WORSHIP, THE MAYOR
AND COUNCILLORS:

REPORT OF THE EXECUTIVE COMMITTEE OF COUNCIL

A meeting of the Executive Committee of Council was held on 1995 October 16 to consider the following grant applications and submit the following majority recommendation for Council's approval:

Lease Grant Request - Burnaby Family Life Institute

RECOMMENDATION:

1. THAT Council approve a lease grant in the amount of \$828 for the Burnaby Family Life Institute for Room 203 at the Edmonds Community Resource Centre.

REPORT

The Executive Committee of Council, at its meeting held on 1995 October 16, received and adopted the attached staff report presenting a request from the Burnaby Family Life Institute for a grant to offset the established lease rate for Room 203 at the Edmonds Community Resource Centre.

Respectfully submitted,

Councillor L. Rankin,
CHAIR

Councillor D. Corrigan,
Member

Councillor C. Redman
Member

<p>COPY -CITY MANAGER -DIRECTOR FINANCE -DIRECTOR PLANNING AND BUILDING</p>
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TO: EXECUTIVE COMMITTEE - GRANTS 1995 SEPTEMBER 26
FROM: DIRECTOR PLANNING AND BUILDING OUR FILE: 17.312
SUBJECT: LEASE GRANT REQUEST - BURNABY FAMILY LIFE INSTITUTE
Purpose: To present a request from the Burnaby Family Life Institute for a grant to offset the established lease rate for Room 203 at the Edmonds Community Resource Centre.

RECOMMENDATION:

1. **THAT** a 1995 lease grant in the amount of \$838 be approved for the Burnaby Family Life Institute for Room 203 at the Edmonds Community Resource Centre.

R E P O R T

1.0 INTRODUCTION

On 1995 September 18, Council approved the recommendation of the Community Issues & Social Planning Committee to allocate Room 203 at the Edmonds Community Resource Centre to the Burnaby Family Life Institute.

This report outlines the request of the Burnaby Family Life Institute for a grant to offset the established lease rate for this newly allocated space at the Edmonds Community Resource Centre.

2.0 LEASE GRANT REQUEST

In 1992 April, Council approved guidelines for the issuance of lease grants to offset established market level lease rates for non-profit groups allocated space at the Burnaby Heights and Edmonds Community Resource Centres.

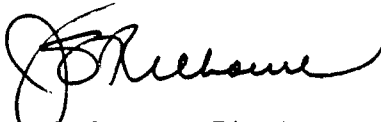
For 1995, the established lease rate is set at \$8.94 per square foot per annum. The annual lease rate for Room 203, which is 750 Square Feet in area, is \$6,705. Based on the lease grant guidelines, Burnaby Family Life Institute has applied for consideration of a 50% reduction of the established market level lease rate for October, November and December of 1995.

Burnaby Family Life also receives a lease grant for previously allocated space at both the Burnaby Heights and Edmonds Community Resource Centres. The requested grant is consistent with the level of support received by Burnaby Family Life for its other space at the two resource centres.

3.0 PROPOSED LEASE GRANT

Burnaby Family Life Institute meets the guidelines established by Council to qualify for consideration of a lease grant to offset 1995 lease rates for space at the Edmonds Community Resource Centre. Burnaby Family Life has applied for a lease grant of \$838 to offset 50% of the established lease rate for the remaining three months of 1995. This request is consistent with the approved lease grant guidelines.

This lease grant request is presented for the consideration of the Committee. Once approved by Council, staff would adjust the monthly charges for Burnaby Family Life to reflect the approved lease grant amount. Lease grant funds would be transferred internally for accounting and budgeting purposes.



D.G. Stenson, Director
PLANNING AND BUILDING

LP/db

cc: Director Finance

