

CITY OF BURNABY

CIVIC DEVELOPMENT COMMITTEE

HIS WORSHIP, THE MAYOR  
AND COUNCILLORS

Re: Pre-Qualification of General Contractors Burnaby Lake  
Ice Arena Project

RECOMMENDATION:

1. THAT Council authorize staff to pursue a pre-qualification process for the selection of general contractors interested in submitting tenders on the Burnaby Lake Ice Arena Project.

REPORT

The Civic Development Committee, at its meeting held on 1995 October 02, adopted the attached staff report requesting authorization to pursue a pre-qualification process for general contractors submitting tenders on the Burnaby Lake Ice Arena Project.

Respectfully submitted,

Councillor D.R. Corrigan  
Chairman

Councillor D. Evans  
Member

Councillor D. Johnston  
Member

:COPY - CITY MANAGER  
DIRECTOR FINANCE  
PURCHASING AGENT  
- DIRECTOR ENGINEERING  
- DIR. PLNG. & BLDG.  
- DIR. REC. & CULT. SERV.

**TO:** CIVIC DEVELOPMENT COMMITTEE

1995 SEPTEMBER 18

**FROM:** MAJOR CIVIC BUILDING PROJECT  
COORDINATION COMMITTEE

**SUBJECT:** PRE-QUALIFICATION OF GENERAL CONTRACTORS  
BURNABY LAKE ICE ARENA PROJECT

**PURPOSE:** To obtain authorization to pursue the pre-qualification process.

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Recommendation:

1. THAT staff be authorized to pursue a pre-qualification process for the selection of general contractors interested in submitting tenders on the Burnaby Lake Ice Arena Project.

**R E P O R T**

Preliminary design of the proposed 2000 seat ice arena at Burnaby Lake has now been completed. The results and details of the preliminary design process will be the subject of a separate report and presentation to the Civic Development Committee. Subject to the acceptance of the preliminary design conclusions and cost estimate, the consultants will be instructed to commence the detailed design (ie. working drawings and specifications) which will form the basis for the tender documents. It is anticipated that the detailed design process will take approximately five months which will permit tendering of the project in 1996 March.

Given the City's preferred construction timetable and the desired expertise to undertake construction of a project of this scope and complexity, staff recommends that the City pursue a pre-qualification process to select general contractors interested in submitting tenders on the Ice Arena Project. This process would require the applicants to submit written information on the companies' experience, references, financial statement, bonding limit, a list of major projects completed in the last five years and other relevant information.

The pre-qualification information will be reviewed by both staff and the consultants based on pre-established evaluation criteria. At the conclusion of the review a report will be submitted to the Committee which will include a list of general contractors judged to have the necessary qualifications. Only those pre-qualified contractors will be eligible to submit a tender.